



From mountain to sea

Privacy Notice – English as an Additional Language (EAL)

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

- To gather information on the language, education and cultural background of your child. This will enable Aberdeenshire EAL Service to provide informed advice and support for your child in their acquisition of English.

Your information is being collect by Aberdeenshire Council:

The Legal Basis for collecting the information is:

Personal Data	
Public Task (Where processing of data is necessary for the performance of a task in the exercise of official authority vested in the controller).	X

Your information will be shared with the following recipients or categories of recipients:

<p>Early Years Settings (private nursery, playgroups or local authority nursery where applicable) Professionals in other outside agencies associated with the child/young person ie Speech and Language Therapist, Occupational Therapists, Mobility Specialists etc as appropriate and with consent Provide data for statistical purposes to Scottish Government and national professional bodies as required Interpreters/translators for the purposes of communicating information regarding your child Previous nurseries/schools that your child has attended or future nurseries/schools that they will attend</p>
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The retention period for the data is:

<p><i>Please state the retention period(s)</i></p> <p>Data will be retained for as long as the child is in Education in Aberdeenshire establishments + 5 years after school leaving date.</p>

Please note that you have the following rights:



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- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
 - (i) Performance of a Public Task; or
 - (ii) Legitimate Interests.
- to request rectification or erasure of your personal data, as so far as the legislation permits.

***Please also refer to the whole school privacy notice.**

<http://publications.aberdeenshire.gov.uk/dataset/education-privacy-notices/resource/e47711f6-f3e4-4cfd-ae15-5393a9219bc2>