



From mountain to sea

Privacy Notice Exclusions and School Placings Appeals

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

- To Inform the Education Appeal Process as defined in the Education (Appeal Committee Procedures) (Scotland) Regulations 1982, to consider appeals by parents/legal guardians/children over 16 years of age against (a) the Council's refusal of a request to place their child in a school of their choice, (b) the Council's decision to exclude their child from school, or (c) Additional Support Needs.

Your information is:

Being collected by Aberdeenshire Council	X
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The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Legal Obligations	X	Processing is necessary for reasons of substantial public interest	X

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

If personal data is not provided, the Education Appeal cannot be processed by the Committee Services Team and the appeal cannot be presented to the School Placing & Exclusions Appeals Committee for determination.



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Your information will be shared with the following recipients or categories of recipient:

School Placings & Exclusions Appeals Committee Members

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

N/A

The retention period for the data is:

5 years + the current year.

The following automated decision-making, including profiling, will be undertaken:

N/A

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
 - (i) Performance of a Public Task; or
 - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
 - (i) Consent; or
 - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.