



ANNUAL PROCUREMENT REPORT 2023-2024

Aberdeenshire
COUNCIL



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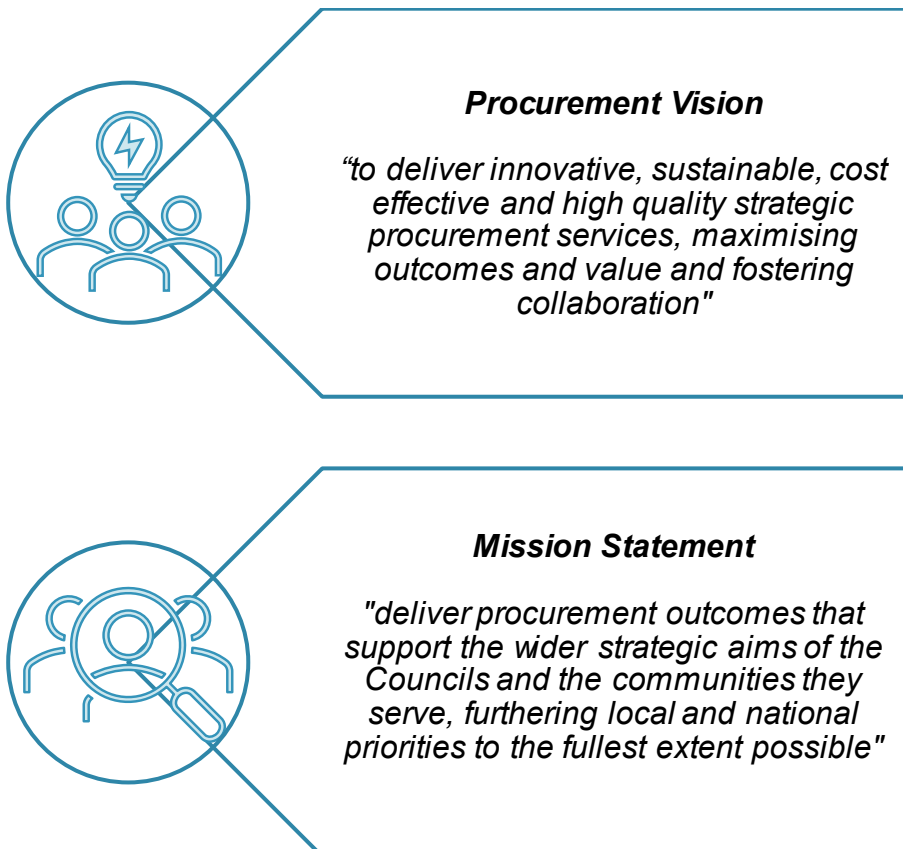
INTRODUCTION

The Aberdeenshire Council Annual Procurement Report 2023-2024 covers the Council's procurement activity from 1 April 2023 to 31 March 2024. The report includes anticipated future procurement activity over the next two financial years – 1st April 2024 to 31st March 2026. The annual report records and publicises the Authorities performance and achievements in delivering its procurement strategy. This report has been produced in accordance with the guidance issued by the Scottish Government.

Aberdeenshire Council's Procurement Unit is part of a shared service agreement with Aberdeen City Council and The Highland Council, - the Commercial & Procurement Shared Service (C&PSS).

The Joint Procurement Strategy 2023 - 2026 for the three Councils was published in October 2023, the Joint Procurement Strategy is designed to enable the partner Councils to ensure compliance with the Procurement Reform (Scotland) Act 2014, to achieve their strategic objectives and meaningfully contribute to national priorities through innovative, compliant and collaborative market solutions demonstrating value for money and genuine return on investment.

The Joint Procurement Strategy sets out the Procurement Vision and Mission Statement:



Within the Joint Procurement Strategy six key themes have been identified in line with local and national priorities, each strategy theme will support a key priority and support the enablement and delivery of procurement and commercial activity:

Theme	Strategic Driver
1. Governance	<ul style="list-style-type: none"> - How procurement will support Council(s) functions and outcomes - Achievement of best value - Equal treatment, transparency - Procurement Priorities
2. Policy	<ul style="list-style-type: none"> - How the Council(s) will deliver Community Benefits (Social Value) through procurement activity - How the Council(s) will consult and engage with those affected by its procurements - How the Council will incorporate Fair Work Practices into procurement activity - How the Council(s) will Promote compliance by contractors and sub-contractors with the Health and Safety at Work etc. Act 1974 Act 1974 (c.37) and any provision made under that Act, and - Policy on the procurement of fairly and ethically traded goods and services, - Policy on prompt payment (ensuring payment to contractors and sub-contractors within 30 days)
3. Food Procurement	<ul style="list-style-type: none"> - Set out an approach to procurement of food related contracts which will - improve the health, wellbeing and education of communities in the Council(s) area, and - promote the highest standards of animal welfare
4. Climate Change, Net Zero & Circular Economy	<ul style="list-style-type: none"> - Policy on incorporation of Climate Change & Circular Economy in procurement activity to support Net Zero targets
5. Commercialisation	<ul style="list-style-type: none"> - Strategy for Commercial activity which will allow for generation of income to support delivery of the Council(s) functions/outcomes
6. Community Wealth Building	<ul style="list-style-type: none"> - Set out how procurement activity can support Community Wealth Building, supporting local economic development, and redirecting wealth back into the local economy - placing control and benefits into the hands of local people.

To support delivery of themes within the Joint Procurement Strategy, the Commercial & Procurement Shared Service offers a range of strategic services with dedicated teams providing these services to the partners to the Shared Service agreement, the teams include:

- Category & Commercial Management Team
- Commissioning, Procurement and Contracts (Social Care) Team

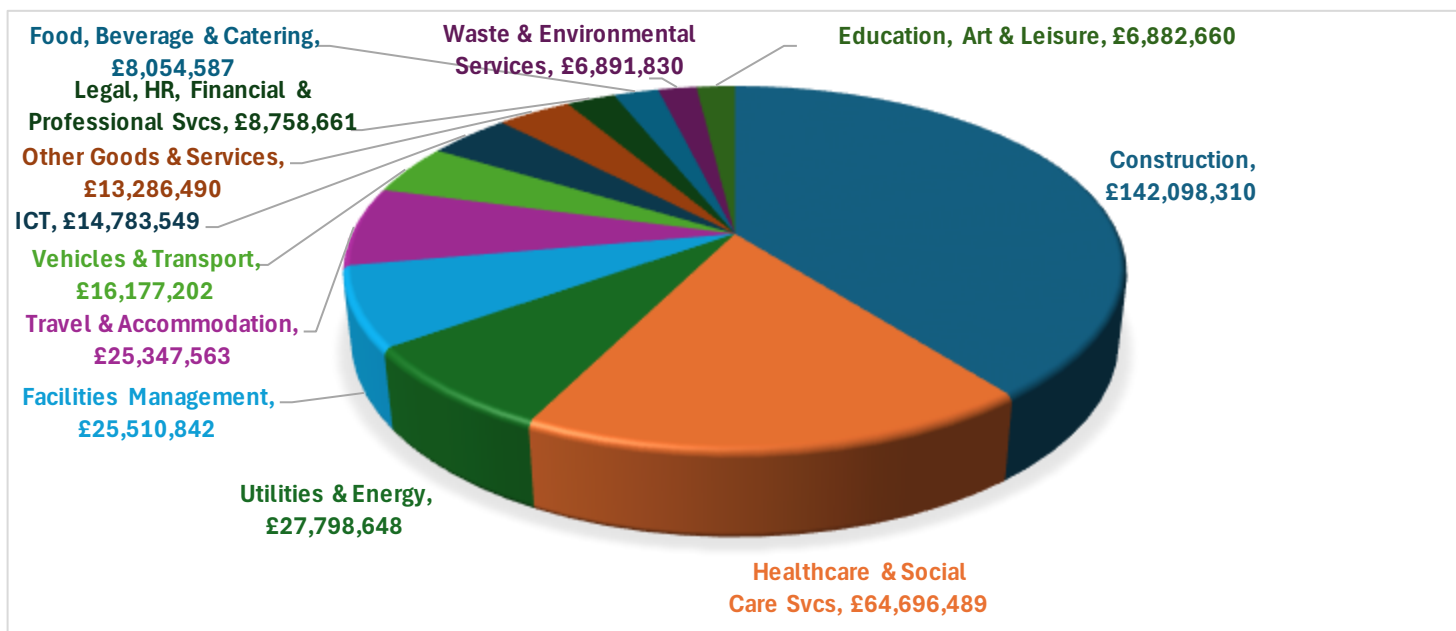
Category & Commercial Management Team

The primary role of the Category & Commercial Management Team is to enable the partner councils to achieve their strategic objectives through the delivery of goods, works and services procured externally and to deliver improved value/increased revenue opportunity.

The strategic services provided by the team are:

- Data management, performance, analytics and insight.
- Procurement strategy, legislation, policy and advice.
- Strategic Category Management (for all strategic categories of spend).
- Commercial Management – covering revenue opportunities

The below graphic shows the annual expenditure by Category area.



A breakdown of the categories included in Other Goods & Services can be found below:

Category	Spend	Category	Spend
Manufacturing & Machinery	£ 2,382,028	Retail & Wholesale	£ 757,377
Animals & Farming	£ 1,954,350	Marketing & Media	£ 652,898
Not Classified	£ 1,457,559	Stationery & Office Products	£ 454,191
Economic Development	£ 1,397,487	Charitable & Religious Activity	£ 290,978
Public Sector Bodies	£ 1,352,560	Laboratory	£ 96,549
Business Support Services	£ 1,248,356	Clothing	£ 60,574
Community Development	£ 1,128,574	Purchasing Services	£ 53,009

Commissioning, Procurement and Contracts (Social Care) Team

Because of the complex nature of health and social care services, procurement and contract management are conducted by a resolute Commercial and Procurement Shared Service team – the Commissioning, Procurement and Contracts (Social Care) Team.

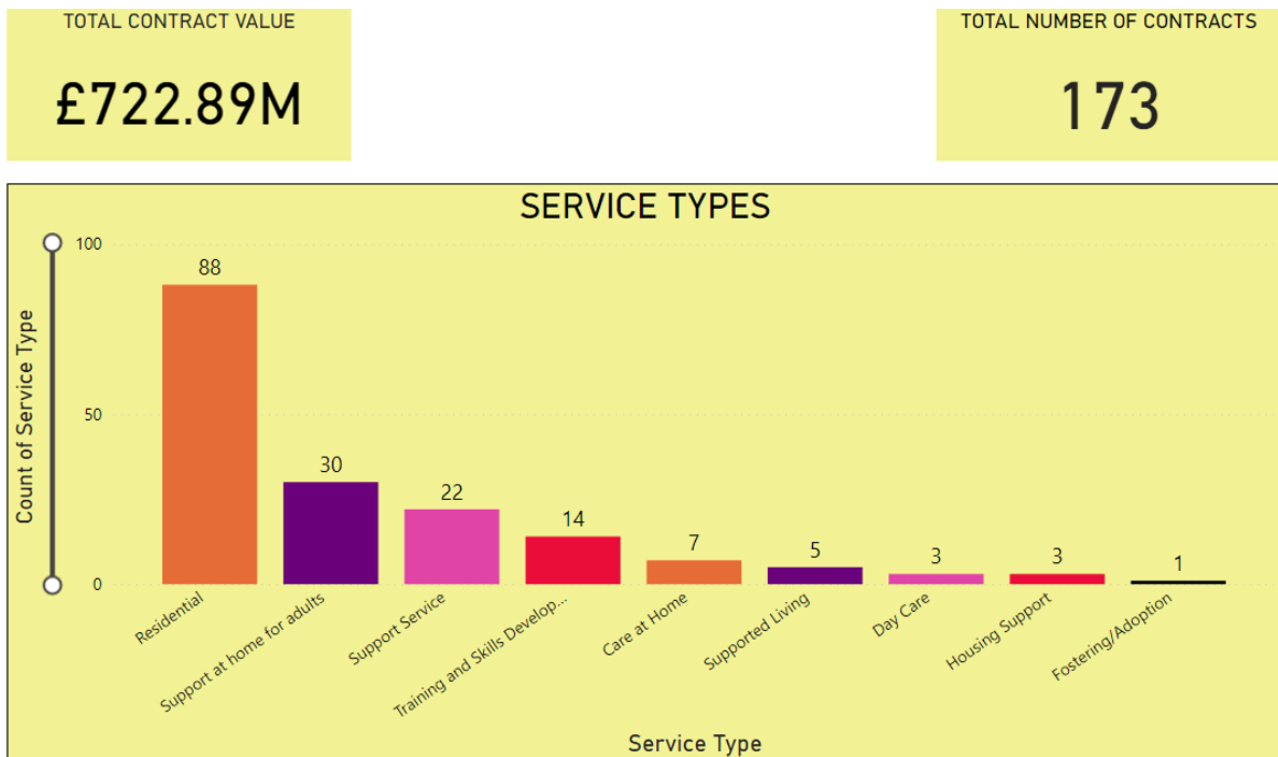
The remit of the team is:

- Commissioning – supporting customers to develop and implement strategic commissioning plans
- Procurement – tenders; direct awards; compliance with governance
- Contract management – contract administration; routine monitoring; non-compliance activity; supplier relationship management

Social Care procurement of services is driven by strategic commissioning intentions for services listed under Schedule 3 – Social and Other Specific Services, of the Public Contracts (Scotland) Regulations 2015. Together with Aberdeen City & Aberdeenshire' Health and Social Care Partnerships the shared service social care team has established Commissioning and Procurement boards to create a clearer link between the programmes of work, the associated budgets, and the procurement work plan, in line with the Commissioning Cycle. Collaboration is central to the work of the social care team. Similarly, the shared service social care team supports and manages the commissioning and strategic procurement of social care services for Aberdeen City and Aberdeenshire Council's Children's Services, Housing Services, and some Education provision.

The social care team's aim is to deliver innovative, cost effective and high-quality strategic procurement services that maximise best value from all commercial relationships, exploiting new opportunities, while ensuring a robust and effective governance framework in support of the wider strategic, financial, and operational needs of the individual Councils and their partners. We procure high quality services delivering the right services to people in Aberdeen City/Aberdeenshire and commission these in a lawful, fair, and transparent manner.

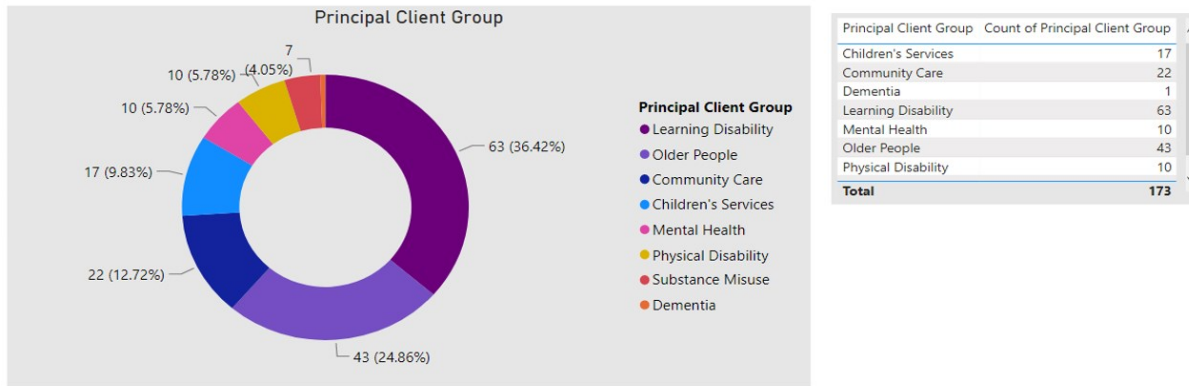
The Social Care team manages 173 Aberdeenshire contracts spread across nine different service types. The dashboard below shows the split:



In this dashboard, you can see the split of the total contract spend of £722.8m:

Service Type	Count of Service Type	Total Contract Value £ :
Care at Home	7	£1,060,453.70
Day Care	3	£2,593,738.00
Fostering/Adoption	1	£30,000.00
Housing Support	3	£2,813,490.00
Residential	88	£320,259,504.78
Support at home for adults	30	£365,843,322.00
Support Service	22	£20,106,697.73
Supported Living	5	£3,506,101.00
Training and Skills Development	14	£6,674,091.00
Total	173	£722,887,398.21

Here we see the principal client group – as you can see, the largest groups are those with a learning disability and older people which matches the largest spend on contracts:



Strategic Procurement Board

The Shared Service is overseen by the Strategic Procurement Board, the board is comprised of Senior Leaders from across the 3 Councils and has responsibility for:

- Oversight of the delivery of the services set out in the Service Level Agreement (SLA) between the partners to the joint arrangement.
- Reviewing the performance of the service using Key Indicators (such as the following) and providing scrutiny and challenge, where appropriate:
 - Local Supplier Spend.
 - Collaborative Spend.
 - Community Benefits.
 - % of spend on and off contract.
 - Savings flowing from the joint arrangements.
- Oversight of a programme of digitisation of as many procurement processes as possible across the shared arrangement.
- Providing oversight of the roll out of a procurement capability programme across the shared arrangement.

Supply Chain Challenges

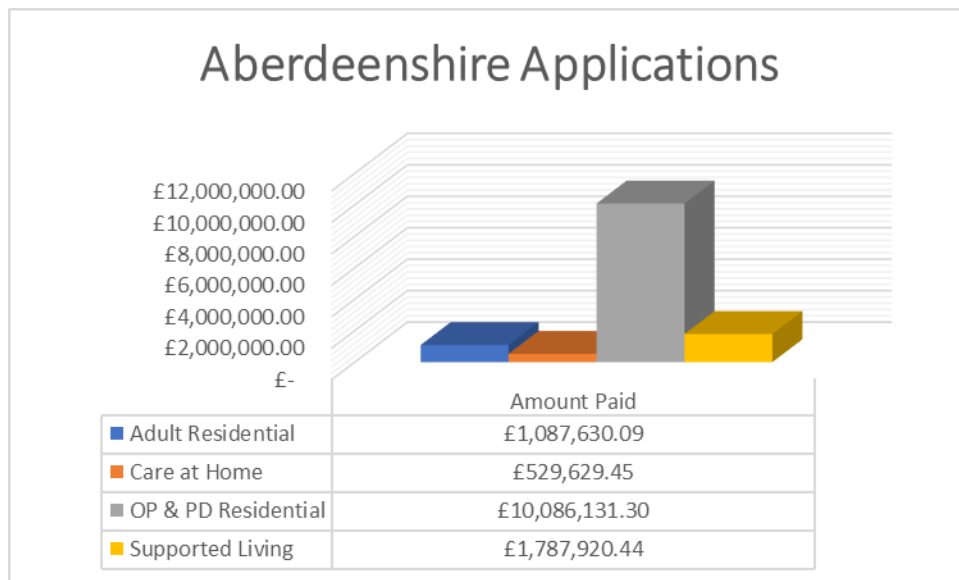
The effects on the global economy and financial markets from geopolitical conflicts, inflation, recession and climate change impacts have made for another challenging year for the Council and its supply chain. The Commercial & Procurement Shared Service have worked collaboratively with Services and Suppliers throughout the financial year, identifying solutions to challenges and minimising impacts of pricing increases as they have arisen (wherever possible), supporting delivery of vital frontline services whilst maintaining sustainability of our supply chain.

Covid-19 Pandemic – Supplier Relief (Social Care)

The “Supplier Sustainability Scheme” came to its conclusion on the 31st of March 2023, with the final application processed and paid a year later in March 2024.

Following an audit of all the claims made up to and including Period 34 there were in total 1697 applications received and processed for the duration of the scheme for Aberdeenshire Council. The total amount claimed by Providers was £16.7m, however each claim was subject to a forensic review and the actual amount paid to the providers totaled just under £13.5m.

The following graph and table show the breakdown of the funding paid out for each sector and the difference between claim amount and actual claims paid:



Aberdeenshire Applications

	Claimed Amount	Amount Paid	Difference
Adult Residential	£ 1,275,750	£ 1,087,630	£ 188,120
Care at Home	£ 604,747	£ 529,629	£ 75,117
OP & PD Residential	£ 13,005,888	£ 10,086,131	£ 2,919,757
Supported Living	£ 1,839,230	£ 1,787,920	£ 51,309
Total	£ 16,725,615	£ 13,491,311	£ 3,234,303

A report and presentation have been produced detailing all the work involved, the results and lessons learned.

SECTION 1 – SUMMARY OF REGULATED PROCUREMENTS

Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014 requires organisations to include: “a summary of the regulated procurements that have been completed during the year covered by the report”

Regulated procurements are any procurement for goods and services with a value above £50,000 and works contracts with a value of above £2 million. A summary of the regulated procurements awarded within financial year 1 April 2023 and 31 March 2024 is provided in the tables below.

The information contained in the infographics below includes the award of mini-competitions or call-offs from established frameworks. The Council use several national framework providers including Scotland Excel and Scottish Government.

The Council maintains and publishes a contract register of contracts awarded on its website. The contract register provides information on current contracts and can be viewed by suppliers to identify any future opportunities they may be interested in.

Regulated Procurements from 1 April 2023 until 31 March 2024

Regulated Procurements	
Number of regulated procurements awarded	44
Total estimated value of procurement contracts awarded	£36.2m
Number of regulated service contracts awarded	33
Number of regulated supply/goods contracts awarded	10
Number of regulated works contracts awarded	1

A detailed list of the regulated procurements can be found in Appendix 1 – Details of Regulated Procurements.

Low value/Non-regulated Procurements

The Council promotes the utilisation of Public Contracts Scotland for low value procurements, by facilitating quotes via Quick Quotes for requirements above £10,000 (supply/goods and services) above £50,000 (works), below regulated procurement threshold.

Low value/Non-regulated Procurements from 1 April 2023 until 31 March 2024

Low value/Non-regulated Procurements	
Number of low value/non- regulated procurements awarded	204
Total estimated value of procurement contracts awarded	£18.2m
Number of low value/non- regulated service contracts awarded	69
Number of low value/non- regulated supply/goods contracts awarded	16
Number of low value/non- regulated works contracts awarded	119

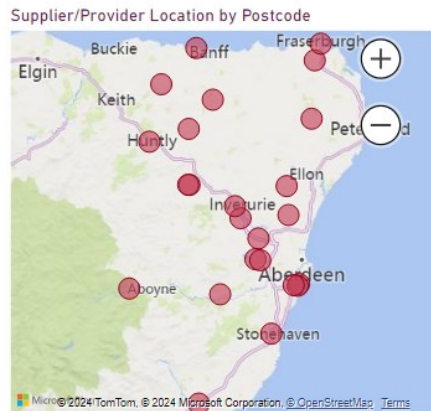
External Framework Use (Scotland Excel Membership) 1st April 23 – 31st March 24

Management information from Scotland Excel at the end of Q4 2023-2024 shows that Aberdeenshire Council participated in fifty-three out of sixty-three (84%) of the available framework agreements.

The number of suppliers local to Aberdeenshire on these frameworks on 31st March 2023 are as shown below:



Location of the suppliers by postcode is as shown below:



Total spend with these local suppliers under the frameworks from all Scottish Local Authorities and associate members of Scotland Excel was £23,000,000 in the reporting period, with Aberdeenshire Council spend accounting for 16.9% of the overall total.

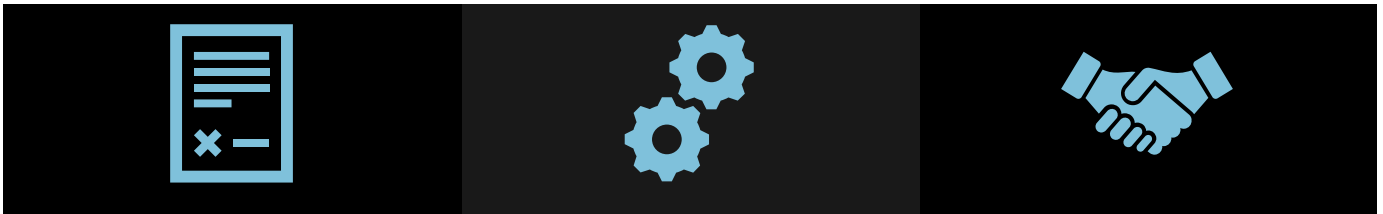
SECTION 2 – REVIEW OF REGULATED PROCUREMENT COMPLIANCE

Section 17 of the Procurement Reform (Scotland) Act 2014 requires that regulated procurements be carried out in accordance with the organisation’s procurement strategy, so far as reasonably practical. Section 18(2) states that an annual procurement report must include, at 18(2)(b), “a review of whether those procurements complied with the authority’s procurement strategy” and, at 18(2)(c), “to the extent that any regulated procurements did not comply, a statement of how the authority intends to ensure that future regulated procurements do comply”.

In the Governance Theme of the Joint Procurement Strategy the approach agreed by the three partner Councils to the below is outlined:

- How procurement will support Council(s) functions/outcomes
- Achievement of best value
- Equal treatment, transparency
- Procurement Priorities

C&PSS worked with Council Services and Suppliers to deliver cashable and non-cashable savings for the Council through delivery of new contracts, reduction of supply base; consolidation of spend; product rationalisation.



Financial Efficiencies

The financial situation remained challenging in the period 2023 – 2024 as higher inflation continued to impact the costs of supplies and services, fuel, and energy. Despite these challenges the team supported and enabled the delivery of £2,000,000 financial efficiencies which resulted in a budget reduction (Revenue Budget) during the period 01 April 2023 to 31 March 2024. In addition, the Social Care team supported delivery of cost avoidance savings in relation to Social Care details can be found in Section 3 under Social Care outcomes.

Non-financial efficiencies

The Report covers this within Section 3 – Community Benefit Summary.

Deliver Value and Innovation and increased collaboration and standardisation

C&PSS enables a greater level of collaboration and standardisation across the three partner councils in the following areas: -

- Identification of consolidation and aggregation of spend opportunities to generate best value
- Identification of product rationalisation and alternatives to generate best value
- Sharing of best practice and processes to identify standardisation, consistency, efficiency and effectiveness
- Identification and delivery of commercial opportunities, examples of current projects - Electric Vehicle Infrastructure. This commercial project is a collaboration between Aberdeenshire, Aberdeen City, Highland and Moray Councils and will deliver significant Community Benefits, Environmental and Economic Outcomes across the North East of Scotland
- Maximising the benefits of digital technology for example purchase to pay processes, electronic tendering, e-auctions and dynamic purchasing systems

Review of regulated procurement compliance

All regulated procurement in the Council is undertaken in accordance with a legal and procedural framework which ensures that each procurement is compliant with the Strategy. Legal requirements are set out in the Council's Procurement Regulations. Procedural requirements are set out in the Scottish Government Procurement Journey (for general procurement best practice) and through our Procurement Manual (used in conjunction with the internal Procurement Regulations/Scheme of Governance).

Processes, procedures and guidance are subject to regular review to ensure that all procurement activity is compliant with internal and external regulations. Within the continuous improvement section are details of improvement actions carried out in this financial year and planned activity for next financial year.

Continuous Improvement

The Commercial & Procurement Shared Services are continually driving improvement, through innovative approaches to delivery of projects and provision of comprehensive guidance and training, all members of staff involved in procurement activity across Aberdeenshire Council are required to be approved to a certain Delegated Procurement Authority (or DPA) level, depending on the procurement tasks they perform - from low level purchases to full competitive tenders. Please see below for continuous improvement highlights for financial year 2023-24.

Overview of highlights in 2023/24 for the Category & Commercial Team include:

A programme of improvement actions was developed within the Category and Commercial Team with activity completed within the period 1st April 2023 to 31st March 2024 detailed below:

- Development of a Business Plan for Commercial and Procurement
- Approval and implementation of the Joint Procurement Strategy 2023-2026
- Development of a Procurement Blog, providing delegated procurers with regular updates/guidance
- Inclusion of Supplier Development consideration in business case and procurement documents (support Community Wealth Building)
- Establishment of a regional procurement group with other public sector anchor Institutions to identify areas for regional collaboration to support the aims of Community Wealth Building
- Pilot of a system to capture Community Benefits, Fair Work and Climate data to aid reporting
- Implementation of a new Contract Register Platform, with changes made to improve functionality based on feedback from key stakeholders

Overview of highlights of 2023/24 for the Social Care Team include:

Overview of highlights of 2023/2024 for the Social Care Team include:

- All team procedures have been reviewed and updated, as appropriate, including the procurement process documents
- Leading on ensuring all necessary work around supporting services to meet savings target has been completed
- Completing the work to support providers through the “Covid-19 Pandemic – Supplier Relief”
- Further development of Social Care Contract Monitoring – further detail of the monitoring process for 2023/24 can be found below
- Quality Assurance Processes completed in 2023/34 – further detail can be found below on assurance processes conducted for this financial year and the impact on internal audits on Social Care Procurement

Social Care Contract Monitoring 2023/2024

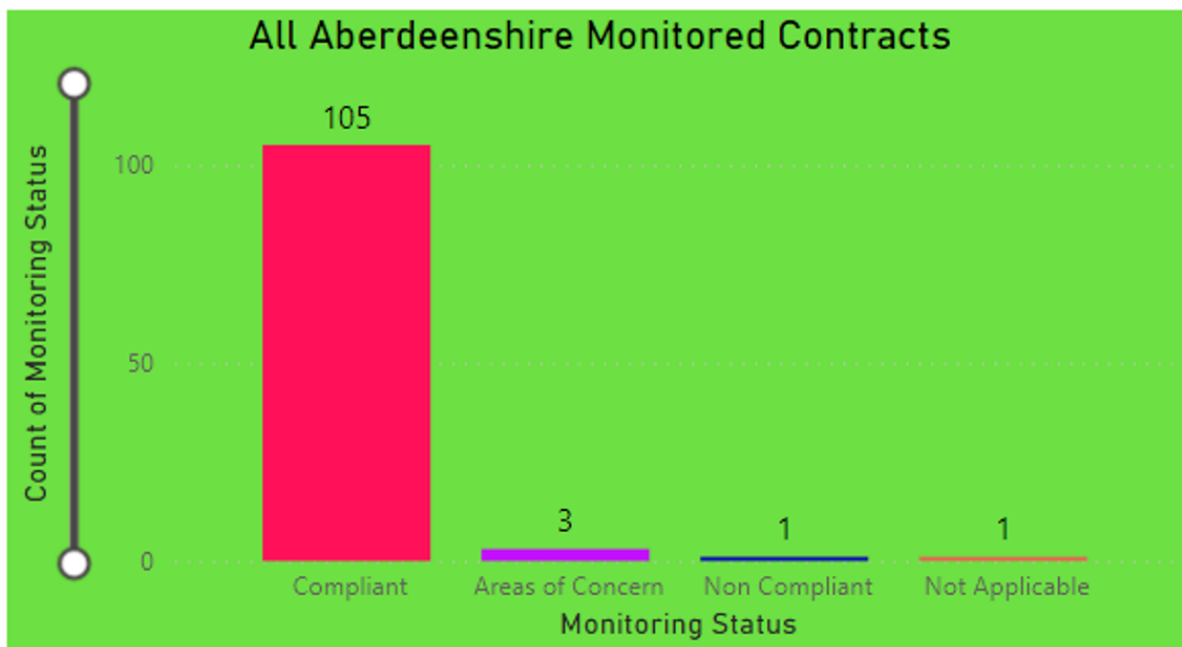
The following details outcomes from contract monitoring, data was provided based upon the following service descriptors: Residential; Care at Home; Day Care; Supported Living; Training & Skills Development; Support Service; Housing; Very Sheltered Housing

Contract Description

In total, 110 of the above Aberdeenshire contracts were included in this year's monitoring cycle. Contracts with zero spend in 2023/2024 were not included. Each contract is risk assessed in terms of financial and service risks. The following are highlights from the full report, which is available, on request:

Monitoring Status

The monitoring status of the contract tells us if there are any outstanding/current issues with the provider. These issues will be reported to the service managers who are the purchasers of services to inform their placing decisions.



As you can see from the above, we have the following information:

- Almost 95% of contracts are deemed “compliant”. This means the Contracts Manager is assured that all reporting and all checks (including a credit check) have come back with no concerns. This suggests a solid working relationship between purchasers and providers.
- Three contracts (2.73%) are deemed areas of concerns.
- For the contracts under “areas of concern,” the provider has either failed to respond or failed to provide all the requested information. Information missing is either the ER/BC checklist, fire inspection letter, or the monitoring form. As of the date of the report, all five contracts under “areas of concern,” “non-compliant”, and “not applicable” have been moved to “compliant”.

- One contract was assessed as “non-compliant.” Non-compliance is separate from contract monitoring. It is a service where there are serious issues and placements will currently be suspended until the appropriate action is taken to ensure high quality services are restored. In general, these are residential services.
- Overall, the response rate has improved each of the last three years. The response rate has improved partly down to a) providers being familiar with the ask and b) Contract Managers diligently chasing up and collaborating with providers

Real Living Wage

The monitoring process also covered Real Living Wage payments to staff delivering care and support, an approach which encourages providers to pay staff at least the Real Living Wage has seen a positive result with all contracts now paying, as a minimum, the Real Living Wage of £12 per hour to social care staff.

Community Benefits

Over the last four years, Community Benefits have been included in social care contracts, of the 110 contracts monitored in this period only one answered no, the team are collaborating on a way forward with the provider.

Further Development of Contract Monitoring

For 2023/2024, additional questions were added to the desktop monitoring process:

- Fair Work First has been expanded from 5 to 7 elements. Can you detail the appropriate channels you have in place to ensure that staff have an ‘effective voice’?
- How is your organisation meeting the national drive regarding climate change and circular economy?
- What do you feel is putting your service delivery most at risk?
- How are you mitigating the service delivery risk or risks?
- How do you involve People with Lived Experience?

Why did we ask these questions?

Since the pandemic, “provider risk” has heightened and managing risk has been supported by working in partnership. As we look forward, it is important to gauge and understand the current risks to the delivery of high-quality services.

Alongside risk to services, developing a healthy and encouraging workforce is key to service quality – our awareness to staff needs was heightened during the pandemic.

Collaboration with providers supports an increased understanding of the barriers and enablers of meaningful and inclusive participation of people with lived experience and recognises the impact of engaging people with lived experience to improve social care outcomes. Providers were asked to detail how they involve those with lived experience in the development of services.

Finally, there is an ever-increasing demand to address climate change and circular economy in social care. In the main the provider responses showed an understanding commitment to focus on this area.

What has this round of monitoring told us about the state of the social care market across Aberdeenshire?

- Most contracts are compliant with their terms and conditions
- Only three contracts are noted as “areas of concern” (as noted above, are now under “compliant”). In 2020/2021, over 30% of contracts were in “areas of concern”
- Most contracts are classified as medium risk (based on financial value and service user vulnerability), with the rest being equally split between high and low risk
- A significant majority of contracts have demonstrated compliance with business continuity, insurance, and fire safety (where appropriate) requirements
- 100% of social care contracts monitoring in 2023/2024 are paying the Real Living Wage to social care staff.

Internal Audit

Colleagues from internal audit conducted the following audit in October 2023: “Assurance Review of Social Work Procurement”. The outcome was “minor” for net risk rating and “substantial” for assurance assessment. Although the outcome was the recognition for which the team had hoped, we were able to tighten up in a couple of areas: contract award notices and supporting the service to ensure those involved in procurements were appropriately trained.

A second audit on “Social Care Commissioning Support at Home” in which the Health & Social Care Partnership was the process owner resulted in no recommendations for the CPSS Social Care team.

A look ahead to objectives for delivery in financial year 2024-2025:

- Further development of the system to capture Community Benefits, Fair Work Practices, Sustainability and Climate data
- A Community Benefit and Sustainable Procurement Policy will be developed
- A review of Delegated Procurer E-Learning will be undertaken
- A programme of events will be developed in conjunction with the Supplier Development Programme to facilitate involvement of the local supply chain linked to aims of Community Wealth Building
- Identification of opportunities for regional collaboration with members of the North-East Procurement Anchor Group, the group will identify areas of focus to progress in financial year 2024-25
- Development and/or support for Commercial Opportunities, including:
 - Electric Vehicle Infrastructure – Delivery of this project in collaboration with Aberdeen City, Highland and Moray Council, this will further support the Council's climate change commitments and accelerate the transition to low carbon transport for the Council and its communities along with providing an income stream for the Council.
- Green Energy Revenue Opportunities – commercial support on market engagement, route to market development to maximise the income streams and outcomes delivered through a range of green energy projects which include – battery storage, solar farm, solar panel activation, green hydrogen site.

Support the local economy - Statutory Performance Indicators

The Accounts Commission (the public spending watchdog for local government) has a statutory power to specify information that councils must publish about their performance. They do this through statutory performance indicators (SPIs). Each Council collects and publishes its information.

Local authorities report on spend with Core Trade suppliers only, Core Trade being defined as: Suppliers with whom over £1000 has been spent in a 12-month period, that have also been classified as a health, social care, arts, political, religious or trading organization.

Two SPIs relevant to the local economy and procurement related spend are - spend with local suppliers and local SMEs.

The procurement and commissioning of goods and services by local authorities and key anchor institutions is a crucial lever in the building of community wealth. Procurement is one of the five core principles of Community Wealth Building, which has been incorporated into the revised Joint Procurement Strategy for 2023-2026.

The Annual Procurement Report 2023-2024 provides details of spend and percentage of spend with local suppliers, the percentage of spend with local businesses is 28% which is an increase from 27% in 2022/23, with the value of local spend being £96m which is an increase on last financial year.

The Commercial and Procurement team have been working in collaboration with officers in Economic Development to further Community Wealth Building aims and as part of this identifying upcoming opportunities from the council's contract pipelines for targeted supplier engagement and support.

Further collaboration is planned for the year ahead with engagement planned around specific opportunities in the pipeline to encourage the local supply chain to explore public sector opportunities to support building wealth within the local and regional economy, as well as hosting of events providing general advice on how businesses can be supported, helped and grow by supplying the Council or wider public sector locally through direct or sub-contracting opportunities.

The data on local supplier spend is obtained from Spikes Cavell (Scottish Procurement Hub for publication of annual procurement related spend) and is based on locality and size of business. The table below shows a comparison of core trade spend with local businesses and SME's in financial year 2023-24 and 2022-23:

Categories	22/23 (£)	23/24 (£)	22/23 (% of Total Spend)	23/24 (% of Total Spend)	22/23 - Suppliers	23/24 - Suppliers
Core Trade - All Suppliers	£329,765,184	£344,148,331	100%	100%	2341	2576
Core Trade - Local Suppliers	£88,365,185	£96,286,032	27%	28%	760	906
Core Trade - Local SME's	£72,815,568	£80,079,184	22%	23%	507	491

**The data shown in the table shows only payments made to suppliers directly it does not take account of sub-contractor spend as this data is compiled based on payments made directly by the Council through its Finance system.*

Local sub-contracting data through contracts is not routinely available as payments are not made by the Council directly, where practicable a Key Performance Indicator is built into Contract Management metrics for reporting to contract managers. A pilot is underway on a system to capture Community Benefits, Fair Work Practices, Sustainability and Climate data if successful this would provide a route in future to routinely capture this information centrally.

SME definition as per Spikes is:

Legend	Details
Small	Less than 50 employees, regardless of turnover, or, if the number of employees is unknown, then turnover of less than £5.6m will be taken as an indicator that it is a small enterprise.

Legend	Details
Medium	Between 50 and 249 employees, regardless of turnover, or, if the number of employees is unknown, then turnover of greater than or equal to £5.6m and less than £22.8m will be taken as an indicator that it is a medium enterprise.
Large	Greater than or equal to 250 employees, regardless of turnover, or, if the number of employees is unknown, then turnover of greater than or equal to £22.8m will be taken as an indicator that it is a large enterprise.

Spend in the annual report is based on spend by local authority area based on core trade creditors only; the Local authority areas as defined by the ONS (Office of National Statistics); Core-Trade: Suppliers with whom over £1000 has been spent in a 12-month period, that have also been classed as a trading organisation or as a non-trade social care provider.

Supplier Development Programme

The Supplier Development Programme (SDP) was established in 2008, and is a partnership of Local Authorities, Scottish Government and other public bodies that works together to bring free support in all aspects of tendering to Scottish-based SMEs. Commercial & Procurement Shared Services (CPSS) including Aberdeen City, Aberdeenshire and Highland Councils have participated in the below events and activities with the Supplier Development Programme over the period 1 April 2023 - 31 Mar 2024.

Meet the Buyer National 2023 - EICC Edinburgh - 17 May 2023

In total, 2,657 suppliers pre-registered interest on the SDP website for the Meet the Buyer National event. There were 1,396 actual attendees on the day. Of those, 862 attendees were from 626 unique Scottish SME businesses. Of those, 16 unique Scottish SMEs were based in the Aberdeenshire Council region.

Meet the Buyer North 2023 – The Music Hall Aberdeen – 12 September 2023

In total, 842 suppliers pre-registered interest on the SDP website for the Meet the Buyer North event. There were 389 actual attendees on the day. Of those, 248 attendees were from 201 unique Scottish SME businesses. Of those, 46 unique Scottish SMEs were based the Aberdeenshire Council region.

Share your views: Aberdeen City, Aberdeenshire & Highland Council Procurement Strategy Email – 2 May 2023

On 2 May 2023, C&PSS worked with SDP to email SDP supplier members in the Aberdeen City, Aberdeenshire and Highland Council regions, asking their views on the authorities' Joint Procurement Strategy 01 April 2023 – 31 March 2026.

The email was sent to 1,739 suppliers, it received 47 clicks through to the Joint Procurement Strategy Document, and 25 downloads of the Joint Procurement Strategy Consultation Survey.

Council Led Activity

The Procurement Development officer has supported the below Council Led activity in this period with input and support from C&PSS and relevant stakeholders within Services:

Supply of Fresh Bread, Rolls and Baked Goods:

There is a need to develop a procurement for the Supply of Fresh Bread, Rolls and Baked Goods, work has commenced to identify local providers through connections with for example Enterprising Aberdeenshire, Place Economy Executives and Opportunity North East. Businesses are being canvassed to gauge their interest in becoming a supplier to Aberdeenshire Council. As many of these businesses are SME's and perhaps do not have the capacity to supply across the whole region, the concept of a consortium is being explored with support from Cooperative Development Scotland. The aim is to host an information sharing event for these businesses to learn more about the scope of supply and the forming of a consortium in late Summer 2024.

Minor Works Framework

The Procurement Development Officer has been working closely with C&PSS and the Property & FM Service to engage the local supply chain in this opportunity. This has included widespread promotion of the framework, attending an aligned Meet the Buyer event, providing guidance to contractors and support through an Aligned Tender training webinar. The Meet the Buyer event was particularly well attended with 100 attendees registering, of these around 70 were new contractors, predominantly local, who had not previously engaged with Aberdeenshire Council. The tender will be published early in 2024-25 and further engagement planned as the procurement progresses.

Housing Repairs Framework

There are currently 9 frameworks in place for various trades, at the moment these have single supplier provision. The expansion of these to become multi supplier is being explored, the Procurement Development Officer has been tasked with canvassing the supply chain to ascertain their interest in these and establish any barriers that they have to engaging. This has included having discussions with the existing suppliers and meeting with potential new contractors also. Regular meetings have been held to share this feedback from the market with the aim of making these frameworks more efficient and offering better value to the Service and more accessible and beneficial to the local supply chain.

SECTION 3 – COMMUNITY BENEFIT SUMMARY

Statutory Requirement

Section 18(2) (d) of the Procurement Reform (Scotland) Act 2014 requires annual procurement reports to contain: “a summary of any community benefit requirements **imposed** as part of a regulated procurement **that were fulfilled** during the year covered by the report”.

Interpretation

“**Imposed**” has been interpreted to mean community benefit requirements **included** within regulated procurements published in the reporting period. Reporting is intended to capture community benefit inclusion at all stages of incorporation, implementation and fulfilment.

The point at which community benefit requirements are “**fulfilled**” can be a matter of interpretation. Some community benefits outcomes can take a period of years to complete. “Fulfilled” has been interpreted to include community benefits “**underway**” and “**in process.**” Maximum flexibility is offered to suppliers as to when community benefit requirements commence and are ultimately “fulfilled”. Community benefit requirements and quantities are commonly designed in terms of the total number of outcomes to be delivered over the entire contract term. Suppliers are held to their total community benefit commitments (imposed and volunteered) over the life of the contract.

Reporting Period

In the reporting period, the approach to community benefits within procurement activity has been guided by the commitments and aspirations expressed in our Joint Procurement Strategy. Our “Mission Statement” commits to delivery of:

"deliver procurement outcomes that support the wider strategic aims of the Councils and the communities they serve, furthering local and national priorities to the fullest extent possible"

Beyond mandatory (£4M) and regulated thresholds (£50K for goods and services/£2M for works) the partner councils routinely seek:

“leverage opportunities (including social, economic and environmental value) aligned to the needs and priorities of our communities”

Our themed approach to community benefits continues to evolve and improve in close alignment with the following local and national priorities, as detailed in the Community Benefits Analysis Summary as an organisation we have included, in process or delivered a total of 800 Community Benefits in this period 01 April 2023 – 31 March 2024.

In total, **800** community benefit outcomes were imposed or delivered during the reporting period



24 of 24

Regulated contracts

(100%) included

requirements relating to Fair Work Practices (including Real Living Wage).



24 of 24

Regulated contracts

(100%) included Community

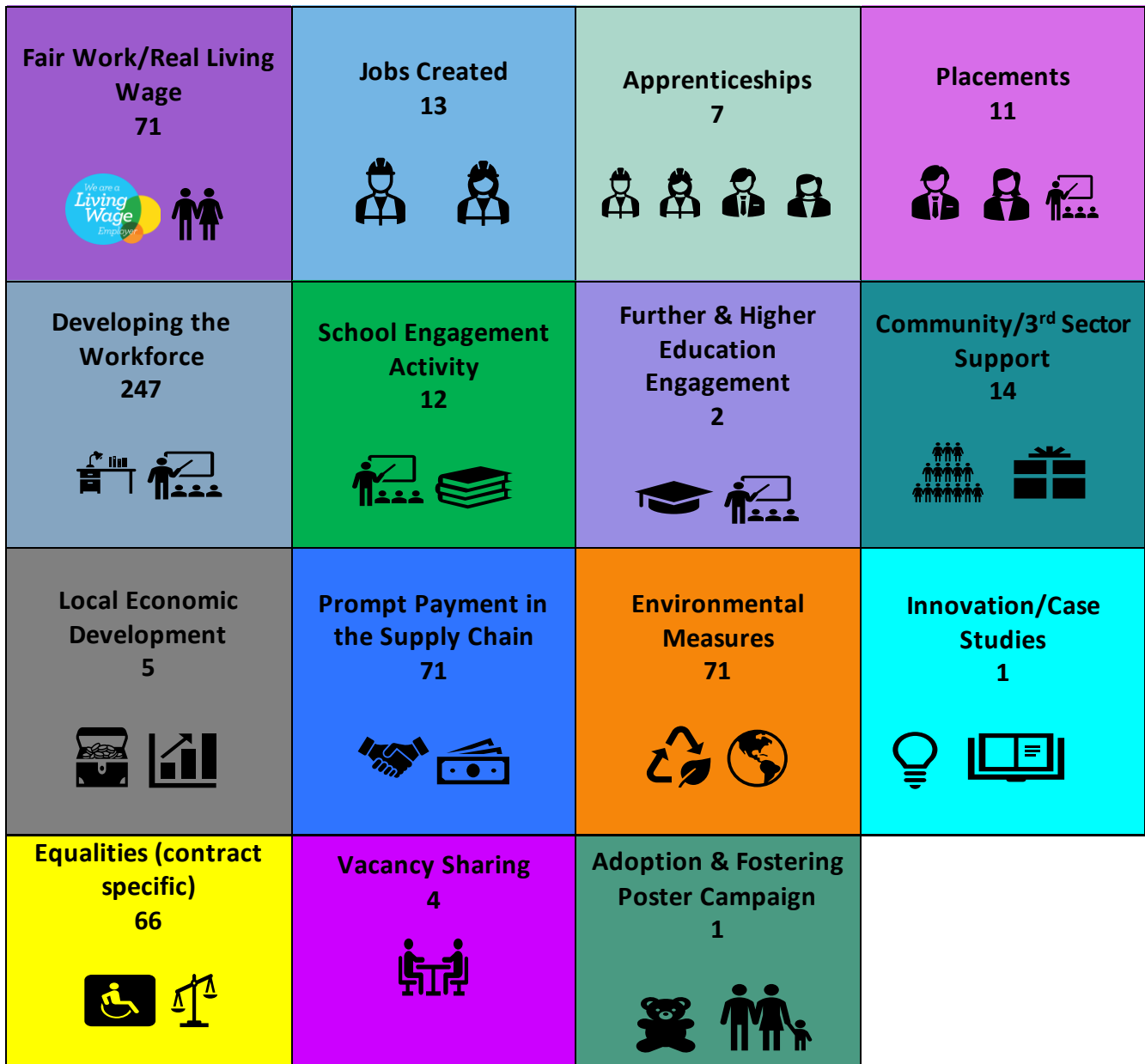
Benefit

requirements

596 Community benefit outcomes delivered in regulated contracts in the reporting year.

Highlights:



















- 11 new driver jobs, one new mechanic job and one admin job created directly from transport Dynamic Purchasing System (DPS)
- Total of £6,045,347 local subcontracting to circa 100 local SMEs in "AB" postcodes
- Volume and quality of "Fair Work" and "Developing the Workforce" outcomes
- 176 hours of volunteering support to the local 3rd sector
- Donations of £6,800 to local good causes.



204 Community benefit outcomes imposed across 24 regulated contracts in the reporting year.

Highlights:

- Volume of apprenticeship opportunities
- 200 hours of volunteering support to the local 3rd sector
- Committed donations of £10,000 to local good causes
- Commitment to 50 or more site visits.

<p>Fair Work/Real Living Wage 29</p> 	<p>Jobs Created (Anticipated) 5</p> 	<p>Apprenticeships 20</p> 	<p>Placements 32</p> 
<p>Developing the Workforce 34</p> 	<p>School Engagement Activity 6</p> 	<p>Further & Higher Education Engagement 4</p> 	<p>Community/3rd Sector Support 9</p> 
<p>Local Economic Development 5</p> 	<p>Prompt Payment in the Supply Chain 4</p> 	<p>Environmental Measures, Fuel Poverty & Climate Literacy 20</p> 	<p>Innovation/Case Studies 11</p> 
<p>Graduate Placement 7</p> 	<p>Employability Engagement Activity 8</p> 	<p>Equalities (Contract Specific) 1</p> 	<p>Collaboration & Collaborative Working 3</p> 
<p>Vacancy Sharing 2</p> 	<p>Promotion of Adoption & Fostering 4</p> 		

Social Care Community Outcomes Summary 2023/2024

In 2021, the Social Care team were asked to include details on the outcomes/achievements for the Social Care funding approved by Committees. The below provides detail around how our communities have benefitted from the regulated procurements in 2023/2024:

Outcomes

- In the second year of the operation of the Support at Home framework progress has been made to implement outcome-based approaches and support resilience objectives through a migration of resources to weekly budget funding arrangements. The migration to weekly budgets responds to ethical commissioning principles but has also generated annual savings of over £210,000 for investment. Expansion of supply in Inverurie has been achieved under the framework in 2023/24, linked to shared tenancies made available for adults with needs by social landlords, and the award of call-off contracts to Real Life Options. Place-based commissioning of aggregated visiting care has been piloted to address areas of unmet need and to meet the outcomes of vulnerable adults in rural locations. Engagement activity to inform a service review of the framework has recently concluded. Overall satisfaction levels are high in relation to service quality and the attainment of framework aims. There are good examples of coproduction and ethical commissioning particularly through test of change activity, but this is not scaled up or embedded as a whole system change. Stakeholders with experience of accommodation-based services and those with relationships to the Learning Disabilities and Mental Health care groups identify positive progress towards commissioning for outcomes and flexible care planning, whilst those with experience of visiting support services and relationships to the Older People care group perceive the focus to remain on time and task and inputs, and prescriptive care planning.
- After successful services were commissioned four years ago, it was time to re-new the Care at Home Framework and Wrap Around Care service. These two services support children and young people across Aberdeenshire. Considerable consultation was conducted with all relevant stakeholders and tenders were completed in time for 1st April 2024 so there was no break in this much needed service delivery. We are confident that these two services will meet the needs of families over the next few years.
- Within all residential contracts the outcomes of residents are clearly defined and monitored. These outcomes are monitored by both the Contracts Team, Care Management and the regulatory body, The Care Inspectorate. When it is evidenced that outcomes are not being met several measures are put in place ranging from support to sanctions. 2023/2024 has been another challenging year for the industry. Recruitment, retention and providing care within the financial envelope of the National Care Home Contract rate remain an issue and can often impact negatively on residents' outcomes. Throughout 2023/2024 eight (8) Private Care Homes had suspensions to admissions. Seven (7) of these were due to poor Care Inspectorate Inspections where they received Grades of 2 (Weak) which automatically triggered the Non-Compliance process and one (1) where the Provider agreed to a voluntary suspension due to ongoing issues.

- When a service is non-compliant a range of supportive measures will be put in place to enable the care home to make improvements. Such support comprises of weekly meetings to produce and implement an Improvement Plan with assistance from the Partnership and the Care Inspectorate, and weekly visits from the Collaborative Team Nurses where they will identify skills gaps and offer training to focus on issues within the service. These measures, along with the input from the Provider and staff within the care home, have, in the main resulted in sustained improvements. Due to this consistent approach and the dedication of all involved, at the time of writing, all Aberdeenshire Care Homes are Compliant with Grades of 3 and above which will only impact positively on the outcomes of all residents.

Savings

The team has contributed to efficiency savings in the commissioning of services on behalf of the Health and Social Care Partnership in Aberdeenshire, through:

- **Rates negotiations** to resist increased costs pressures that achieved silent savings of £1,119,742 for 2024/2025
- **Procurement pricing strategy.** For example, a capped hourly rate at tender stage for support at home services generated savings of £300k over 4 years in existing services that under the framework attracted an enhanced rate
- Support of **service redesign** and alternative approaches to service deliver in support of outcomes-based commissioning and sustainability goals. For example: there are recurring annual savings in existing spend in the supported living services that have migrated to weekly budgets of £305k and there is a scheduled programme to embed this in all accommodation-based services over the duration of framework including through increased use of Technology Enabled Care
- Support of **service development** in Aberdeenshire that offers efficiencies through re-provision of support for adults placed inappropriately in more costly out of area placements, dispersed singleton services, time limited placements and care homes no longer fit for purpose
- Co-working at **review** with practitioners and Finance to ensure billing is commensurate with service delivery and end user needs. For example, £104,000 in out of area placements where an appropriate reduction in service provision was agreed post review
- Under the Complex Care workstream supporting **Ordinary Residence** determinations to realise transfers of funding responsibility. To date £78k per annum savings achieved linked to termination of contracts, but several further high value contracts are under determination
- Procurement of support services that impact positively on the **preventative agenda**: the commissioning of the Carers Support recognises the economic contribution of unpaid carers and the avoidance costs of formal care arrangements.

- Maximum rates for commissioned support at home services are £5.44 below the indicative hourly rate for the in-house service. **Outsourcing** the support requirements offers an efficiency to the Council of in the region of £1.84 million per annum based on current utilisation levels
- **Service review** of the Mental Health Pathways has supported early termination of the contract that generates a saving of £641,712 and recovery of overpayments linked to under delivery

SECTION 4 – SUPPORTED BUSINESSES SUMMARY

Statutory Requirement

Section 18(2) (e) of the Procurement Reform (Scotland) Act 2014 requires annual procurement reports to contain: “a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report”.

Related Duties

- Engaging with those affected by our procurements;
- Ensuring regulated procurements contribute to the carrying out of our functions/achieving our purposes;
- Acting in a transparent and proportionate manner;
- Policy on the use of community benefit requirements;
- Compliance with the sustainable procurement duty.

Details of the contracts with supported businesses in the reporting period is shown below.



Contract with Passion4Social:

IT services website design

*(*Contract for services to the Commercial & Procurement Shared Service covering Aberdeen City, Aberdeenshire, Highland Councils)*

The definition of a Supported Business as per Scottish Government:

“Supported businesses are social enterprises whose main aim is to integrate disabled or disadvantaged people socially and professionally. Their workforce must be at least 30% disabled or disadvantaged.”

It is Scottish Government policy that every public body should have at least one contract with a supported business.



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Section 5 – Regulated Procurement and Future Procurement Summary

Appendix 1 – Regulated Procurements - 1 April 2023 to 31 March 2024

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
PCS no: 729293 CPCC016240 CPCC016292 CPCC016294	Wrap Around Care Lot 1 – North Lot 2 – Central Lot 3 - South	Service - Tender	£3,058,702	Flexible Childcare Scotland Services (all three lots)	15/07/2023
PCS no: 745951 CPCC016349 CPCC016350 CPCC016351 CPCC016352 CPCC016353 CPCC016354	Care at Home - Children	Framework - Tender	£7,160,400	6 providers awarded a place on the framework: -Autism and Neurodiversity North Scotland -Crossroads Caring Scotland -Enable Scotland -Flexible Childcare Scotland Services -Newcross -SCCN	15/12/2023
CPCC006345	Residential Care – Keilhill (additional placements)	Service	£377,328 (actual spend for 2023-24) Originally one placement which ended, currently two placements which started in 2023.	Keilhill Children's Services	18/05/2023 and 14/07/2023
CPCC009572	Care at Home for named child	Service	2-year extension	Cera Care	01/04/2024
CPCC004088	Scotland Excel Framework – 0219 Secure Care	Service	£319,018.13 – 1 year extension, total contract value £1,595,090.64	Good Shepherd Kibble Rossie St Mary's Kenmure	13/09/2023

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
Various	Extension of thirty-two (32) contracts for residential service for older people under the National Care Home Contract	Services	£27,121,461	Various	10/04/2023
000-BWYU8366	Residential service for adults with Mental Health issues	Services	£311,530	The Richmond Fellowship Scotland	01/04/2023
000-VLBC9256	Residential service for adults with Learning Disabilities	Services	£1,936,276	Crossreach Church Of Scotland Social Care Council T/A	01/04/2023
Various	Five (5) Residential Rehabilitation Services	Services	£861,724	Various	01/04/2023
000-ALKH5263	Residential Care Home for Adults with a physical disability	Services	£690,009	Elysium	20/11/2023
000-GUMC3311	Residential Respite Service	Services	£50,845.00	Inspired Breaks	28/02/2024
000-UXYQ4473	SDS Support Service & ISF Management	Services Stand-alone direct award	£1,882,632	Cornerstone	15/12/2022
000-ELLJ8774	Out of area registered day service	Collaborative single supplier framework	£1,559,604	Rudolf Steiner CSA	30/03/2023
000-DFWP3698	Out of area supported living service	Collaborative single supplier framework	£1,635,694	Newton Dee Community Ltd	30/03/2023
000-RDXJ4199	Support service for Carers	Services Stand-alone tender	£3,615,497	VSA	14/12/2023
000-AABY5175	Support service for people with visual impairments	Services Stand-alone tender	£117,847	RNIB	14/12/2023

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
000-AABY5175	Support service for people with hearing impairments	Services Stand-alone tender	£432,465	Deaf Action	14/12/2023
000-APAR4541	Support at Home – Call Off Inverurie	Framework subsidiary Call Off	£704,936	Real Life Options	29/08/2023
000-APAR4541	Support at Home – Call Off Inverurie	Framework subsidiary Call Off	£869,773	Real Life Options	23/11/2023
000-XVKA7631	Support at Home – Call Off Whitehills	Framework subsidiary Call Off	£1,600,000	Mears	08/02/2024
000-LGLH1749	Support at Home – Call Off Stonehaven support at home service	Framework subsidiary Call Off	£668,900	Specialist Resource Solutions	21/03/2024
760185	Award of Bulk Print and Mailing Service	Services	£2,267,000	Critiqom Limited (trading as Adare SEC) (GB)	20/03/2024
761132	Award of RECEPTION AND TREATMENT OF OVERSIZED BULK WASTE (NON POPs)	Services	£107,775	EIS WASTE SERVICES LTD (GB)	15/03/2024
761021	2023 Sensory Loss Service Aberdeenshire	Services	£550,312	Deaf Action (GB) / RNIB Scotland (GB)	14/03/2024
760773	PROVISION OF MOBILE CONE CRUSHER TO ABERDEENSHIRE QUARRY - BALMEDIE	Supply	£389,942	Molson Scotland Ltd (GB)	12/03/2024
759250	Award of Managed Print Services	Services	£2,840,000	Canon (UK) Limited (GB)	06/03/2024
759177	Award of B968/10 Aboyne Bridge Structural Appraisal and Repair Feasibility	Services	£79,950	WSP (GB)	26/02/2024

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
758809	Community Buildings Energy Retrofit Designs	Services	£155,416	mwclubb Ltd (GB) / Dress for the Weather (GB) / Colin Armstrong Architects (GB)	22/02/2024
758401	UK Shared Prosperity Fund Feasibility Studies - Framework Agreement	Services	£425,000	Connected Transport Planning (GB) / Land Use Consultants Limited (GB) / Ethos Consultants (GB) / Ann Nisbet (GB) / Hall Aitken (GB) / DWS Associates Limited (GB) / DWS Associates Limited (GB) / SKS supply to HIE Communities (GB) / Tomson Consulting Ltd (GB) / Ekosgen (GB) / Delfinity Ltd (GB)	19/02/2024
758348	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£77,300	A&I Coaches Ltd (GB) / ABERDEENSHIRE TAXIS LTD (GB) / Bains Chauffeur Drive (GB) / DMS Taxis (GB) / Kininmonth Cabs Ltd (GB)	15/02/2024
758294	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£98,020	Bains Chauffeur Drive (GB)	14/02/2024
756775	WASTE TRANSFER SHED DEEP CLEANING	Services	£127,595	N.E.R.E.C.S. LTD (GB)	31/01/2024
755721	2023 Support Service for Carers in Aberdeenshire	Services	£3,760,000	Aberdeen Association of Social Service T/A VSA (GB)	19/01/2024
754461	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£3,732,908	Stagecoach Bluebird (GB) / Watermill Coaches Ltd (GB) / Smith and Sons Coaches (GB) / RS Coaches (GB)	05/01/2024
754445	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£93,530	Premier Coaches (Kintore) Limited (GB)	05/01/2024
754383	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£284,130	Watermill Coaches Ltd (GB)	04/01/2024
753469	Award of Review of Aberdeenshire Council's Passenger Transport Strategy and Public Transport Poli...	Services	£64,148	Stantec UK Limited (GB)	15/12/2023

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
753284	Provision of Fitness Equipment Maintenance and Repairs	Services	£156,618	Pulse Fitness Ltd. (GB)	14/12/2023
753132	Weighbridges Servicing and Maintenance	Services	£61,647	ITW Ltd trading as Avery Weigh-Tronix (GB)	13/12/2023
752141	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£191,610	A&I Coaches Ltd (GB) / ABERDEENSHIRE TAXIS LTD (GB) / Aj&m Milne taxis (GB) / Classy Taxis Ltd (GB) / K6 Kabs (GB) / Kininmonth Cabs Ltd (GB) / Portsoy Taxis Limited (GB)	01/12/2023
751876	Award of ASN School Transport Short Term Tender - X9_161023	Services	£53,620	Kininmonth Cabs Ltd (GB) / Central Taxis (North East) Limited (GB) / A&I Coaches Ltd (GB) / Watermill Coaches Ltd (GB)	29/11/2023
750362	Supply and Installation of Modular Ramps and Supporting Services	Supply	£400,000	Lux Fabrication (GB)	15/11/2023
749655	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£539,973	ABERDEENSHIRE TAXIS LTD (GB) / Aj&m Milne taxis (GB) / Bains Chauffeur Drive (GB) / cadgers taxis (GB) / Central Taxis (North East) Limited (GB) / Classy Taxis Ltd (GB) / Falcon Coach Hire Ltd (GB) / Kininmonth Cabs Ltd (GB) / Watermill Coaches Ltd (GB)	07/11/2023
748821	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£459,870	DEVERON COACHES LIMITED (GB) / Central Taxis (abdn) Ltd (GB) / Central Taxis (North East) Limited (GB) / ABERDEENSHIRE TAXIS LTD (GB) / Watermill Coaches Ltd (GB)	30/10/2023
746023	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£1,547,212	Falcon Coach Hire Ltd (GB) / Central Taxis (abdn) Ltd (GB) / ABERDEENSHIRE TAXIS LTD (GB) / A & I Coaches Ltd (GB) / Safedrive Taxis Ltd (GB) / AJS Contract Cars Ltd (GB) / RS Coaches (GB) / Bains Coaches (GB) / Kininmonth Cabs Ltd (GB) / Portsoy Taxis Limited (GB) / DEVERON COACHES LIMITED (GB) / J & M Burns (GB) / SORRELLS TAXIS (GB) / Bluebird Buses Ltd (GB) / Reids of Rhynie (GB)	27/10/2023

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
747933	Award of ITMC - WAN and LAN Extreme Network Partner	Supply	£3,320,000	Insight Direct (UK) Ltd (GB)	18/10/2023
747091	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£4,789,219	A&I Coaches Ltd (GB) / ABERDEENSHIRE TAXIS LTD (GB) / Aj&m Milne taxis (GB) / AJS Contract Cars Ltd (GB) / Central Taxis (North East) Limited (GB) / Classy Taxis Ltd (GB) / DAb plus CIC (GB) / DMS Taxis (GB) / E & M LEES LTD (GB) / Elmbank taxis (GB) / Falcon Coach Hire Ltd (GB) / J & J WATT (GB) / J J TAXIS MACDUFF (GB) / Kininmonth Cabs Ltd (GB) / KP Taxis (GB) / L & B TAXIS (GB) / Portsoy Taxis Limited (GB) / Premier Coaches (Kintore) Limited (GB) / RS Coaches (GB) / Safedrive Taxis Ltd (GB) / SORRELLS TAXIS (GB) / Watermill Coaches Ltd (GB)	13/10/2023
746045	Award of Mainstream School Transport- Inverurie Academy & Old Rayne Primary 01/09/23	Services	£71,148	Simpson's Coaches (GB)	28/09/2023
743877	Award of Invitation to Mini Competition 660L and 1100L Containers	Supply	£53,600	Storm Environmental Ltd (GB)	06/09/2023
742962	Award of Invitation To Mini Comp For Biodegradable Food Waste Bags	Supply	£1,110,738	Cromwell Polythene Ltd (GB)	28/08/2023
739401	Award of Invitation to Mini Competition 140L, 180L & 240L two wheeled bins	Supply	£114,948	MGB PLASTICS (GB)	20/07/2023
738322	Structural Testing of Street Lighting Apparatus in Aberdeen City and Aberdeenshire.	Services	£123,278	Electrical Testing Ltd (GB) / Kiwa Cmt Testing (GB)	10/07/2023
734986	Treatment/Composting of Soil and Turf	Services	£57,220	David Smith Contractors Ltd (GB) / BRIDGEND AGGREGATES LTD (GB)	09/06/2023

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
734971	Treatment and Recycling of Rubble	Services	£103,896	David Smith Contractors Ltd (GB) / BRIDGEND AGGREGATES LTD (GB)	09/06/2023
734682	Award of Invitation to Mini Competition 660L, 820L, 1100L & 1280L Containers	Supply	£146,747	Storm Environmental Ltd (GB)	07/06/2023
712573	2022 Social Care Self Directed Support and ISF Management Service	Services	£1,882,632	Cornerstone Community Care (GB)	07/06/2023
729506	Aberdeenshire Alcohol and Drug Support Service	Services	£2,528,936	Alcohol and Drugs Action (GB)	06/06/2023
731902	18777 - Sir Arthur Grant Outdoor Centre	Works	£2,337,905	Burns Construction (Aberdeen) Ltd (GB)	12/05/2023
726510	Electric Vehicle Chargers - Supply and Installation	Supply	£134,467	Procast Building Contractors Ltd (GB)	24/04/2023
728515	Award of Contract - Integrated Waste Management System - CCS Framework RM3821	Services	£260,850	Bramble Hub Limited (GB)	20/04/2023
729438	Award of PASSIVHAUS CONSULTANT SERVICES	Services	£148,031	jmarchitects (GB)	17/04/2023
728859	Award of Development of Peterhead CC Fitness Suite	Supply	£76,866	Indigo Fitness (GB)	11/04/2023
728652	Award of Provision of a wi-fi and data switch solution	Supply	£180,000	Insight Direct (UK) Ltd (GB)	06/04/2023
728530	Committee Management System	Services	£135,000	Civica UK Limited (GB)	06/04/2023

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
728136	Award of Aberdeenshire Economic Health Check	Services	£120,000	PricewaterhouseCoopers (GB)	04/04/2023

Appendix 2 – Future Regulated Procurements 1 April 2024 to 31 March 2026

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
Youth Justice	Service - Tender	June 2024	£6,375,750	3+2. Estimated contract award date 27/06/2024
Scotland Excel Framework – 0219 Secure Care	Renewal (only 4 providers)	TBC	TBC	Scotland Excel started stakeholder engagement in

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
				March 2024 yet to confirm publication date
Scotland Excel Framework – Fostering and Continuing Care	Framework - Tender	2025/2026	TBC	One year extension confirmed for 1/7/2024-30/06/2025, however, given the lack of communication so far, it appears likely that they will need a further extension, as was the case with the previous framework.
Adult and Young People’s Outreach Housing Support Services	Service - Tender	March/April 2026	TBC	Just over two years to run on the contracts, so will expect pre-tender work in early 2025.
National Care Home Contract	Renewal	N/A	£31,775,201	Figure is the annual value for 32 Older Peoples care homes to ensure they can continue living in their homes and receive continuous care.
Fourteen (14) Residential Care Homes for Adults with a Learning Disability	Renewal	N/A	£31,283,364	Figure is for 14 care homes over a 5-year period. Extensions applied to excising contracts to ensure service users with a Learning Disability can stay in their homes and continue receiving care.
Alford Care Home	Renewal	N/A	£513,850	Figure is for the annual value and

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
				has been put in place to cover the service until the de-registration process has been concluded and residents move on to new accommodation.
St James Court Respite Services	Renewal	N/A	£555,816	Figure is for a 5-year period to secure a respite service for adults with a Learning Disability.
Park Lodge Care Home	Renewal	N/A	£1,265,542	Figure is for 2-year contract for Care Home for Adults with a Learning Disability to ensure continuity of care.
Allandale House	Renewal	N/A	£1,889,322	Figure is for a 2-year contract for Care Home for Adults with Mental Health issues to enable them to stay in their homes.
Raymond Avenue	Renewal	N/A	£777,662	Figure is for 2-year contract. Individual Placement at Care Home for Adults with a Learning Disability in out of area care home
Six Acres	Renewal	N/A	£644,280	Individual Placement at Care Home for Adults with a Learning Disability for a 2-year contract.
Harbour Care Home	Extension	N/A	£75,400	1 year extension to out of area placement for an individual.

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
Manor Care Centre	Renewal	N/A	£750,907	5-year contract for 2 Adults in an out of area care home for adults with a physical disability
Various	Extension	N/A	£1,907,480	8 out of area care homes for Adults with a Learning Disability. Figure is for a 1-year contract extension.
Coastal Care Centre	New Contract	N/A	£903,279	Out of area contract for a care home for an adult with a Physical Disability. Figure is for the 3-year contract.
Peer Support Contract	New Contract	October 2024	£600,000	Tender for a new 5-year contract for Peer Support for Adults with problematic drug and alcohol use
Suicide Prevention Contract	New Contract	December 2024	£100,000	Tender for new Contract. Figure is for 1 year's funding for Aberdeenshire's contribution to tripartite agreement
Mintlaw support at home service	Call Off Services	08/07/2024	£1,664,700	Expressions of interest sought following Provider Event. Route 1 call-off via PCST subject to IJB approval at May 2024 committee. Call off from 000-FUJW9291 multi-supplier framework

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
Out of area placement (NAS)	IPA – Direct award	n/a	£650,000	Contract subsists until 31 3 2025. Ordinary residence in dispute. Contract renewal subject to determination of OR.
Out of area placement (Camphill Village Trust)	IPA – Direct award	n/a	£400,000	Contract subsists until 31 3 2025. Ordinary residence in dispute. Contract renewal subject to determination of OR
Out of area placement (Enable)	IPA – Direct award	n/a	£500,000	Contract subsists until 31 3 2025. Ordinary residence in dispute. Contract renewal subject to determination of OR
Framework agreement for support at home services	Multi-supplier framework	September 2025	£188 million	Route 3 tender probable subject to service review recommendations, option appraisal and sourcing strategy approval
Training and Skills Development services	TBC – Potential for single and multi-supplier agreements	December 2025	£7 million	Current contracts (14 managed by Aberdeenshire Council) have a maximum duration subject to renewals of 4 years: 30 6 2026. Service review in progress to inform future commissioning plans (joint exercise with Aberdeen City)
Out of area placement (Orbis)	IPA – Direct award	n/a	£1.9 million	Current contract subsists until 31 12 2025. Return to area

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
				under Complex Care programme planned with IJB approval but subject to Court determination.
Window Cleaning for Sheltered Housing, Corporate Offices and LLA Sites	Renewal	Jun-2024	£400,000	
Tree Works Framework	New Procurement	Jul-2024	£650,000	
Portable Toilets and Welfare Units	New Procurement	Aug-2024	£106,000	
Aberdeenshire Construction Design Services	Renewal	May-2024	£5,500,000	
Minor Works	New Procurement	Jun-2024	£9,000,000	
Housing reactive repair frameworks - 9nr	Renewal	Jun-2024	£11,000,000	
Macduff aquarium	Project	Jun-2024	£5,000,000	
Ad hoc trip transport (extra-curricular) outside of school	New Procurement	Aug-2024	£800,000	
Breakdown Service, Maintenance & Repairs for vehicles	New Procurement	Sep-2024	£388,000	
North of Scotland Electric Vehicle Charging Infrastructure Initiative	New Procurement	Apr-2024	£2,500,000	
Telematics	Renewal	Sep-2024	£326,625	
Early Years Training	Framework Agreement - Shire-led	May-2025	£2,300,000	
Digital Champions Training	New Procurement	Apr-2024	£50,000	
Supply, Delivery, Installation & Maintenance of Vending Machines	Renewal	Aug-2024	£110,500	
Waste Skips	New Procurement	Jul-2024	£2,000,000	
Treasury Management Services	Renewal	Apr-2024	£68,000	
Cash in Transit	Renewal	May-2024	£120,000	
Banking Services	Renewal	May-2024	£186,000	
Wood Waste	Renewal	Jun-2025	£325,000	
School Travel insurance Policies	Renewal	Dec-2024	£77,000	
Food Waste Bags	Renewal	Apr-2025	£170,000	