

Privacy Notice

Application for Household Recycling Centre booking slots.

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Your information is being collected to use for the following purposes:

- To check a booking for visiting a household recycling centre whilst social distancing measures are in place to prevent the spread of Covid-19.
- To allow Waste Services to communicate further changes to their service via email rather than paper.

Your information is:

Being collected by Aberdeenshire Council
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The Legal Basis for collecting the information is:

Personal Data	
Task carried out in the Public Interest	✓

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

Not applicable

Your information will be shared with the following recipients or categories of recipient:

Not applicable

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Not applicable

The retention period for the data is:

Vehicle registration recorded at the point of booking will ensure that we can put in place adequate measures to limit visitors attending our recycling centres at allocated time slots only and to comply with social distancing rules. This information will be held for 1 year.

Email address will be held for as long as you use Council's waste services, and will not be used for marketing including marketing of waste services.

The following automated decision-making, including profiling, will be undertaken:

Not applicable

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent.
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
 - (i) Performance of a Public Task; or
 - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
 - (i) Consent; or
 - (ii) Performance of a Contract.
- to request rectification or erasure of your personal data, as so far as the legislation permits.