



From mountain to sea

Privacy Notice - Home Educated, for Children and Young People who have not previously attended an Aberdeenshire school

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected by Aberdeenshire Council

- To make arrangements to establish the identities of children who are not registered at a school in Aberdeenshire and to satisfy ourselves that suitable and efficient education is being provided.
- To provide advice and guidance to home educating families
- To maintain a record of children in Aberdeenshire who are known to be home educated.
- To allow Senior Education Officers to discharge their duties under Standards in Scotland’s Schools etc. Act 2000 and Education (Scotland) Act 1980 in relation to Home Education.

The Legal Basis for collecting the information is:

Personal Data		Special Categories of personal data	
6.1(c) Processing is necessary for compliance with a legal obligation to which the controller is subject.	x	DPA(2018) Schedule 1, Part 2, 8: Equality of opportunity and treatment 9(2)(f) – Processing is necessary for the establishment, exercise or defence of legal claims or where courts are acting in their judicial capacity	x



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Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

If we did not collect or retain this information, we would not be able to meet our obligation or provide you with the services you and your child(ren) are entitled to, to fulfil the statutory duty of ensuring an efficient education as detailed in the Education (Scotland) Act 1980.

Your information will be shared with the following recipients or categories of recipient:

Not applicable

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Not applicable



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The retention period for the data is:

We will keep this information for a period of 5 years from the statutory school leaving age of your child, as required to by The Pupils' Educational Records (Scotland) Regulations 2003, unless we have a legal responsibility to keep the information for a longer period of time.

The following automated decision-making, including profiling, will be undertaken:

Not applicable

Please note that you have the following rights:

- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to request rectification or erasure of your personal data, as so far as the legislation permits.