



From mountain to sea

# Privacy Notice – CS Training & Event

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- To provide you with an invitation to the training or event that you have requested via the relevant microsoft form
- To provide you with any follow up information, including requests for evaluation, following the training or event
- To forward information to you about directly related training or events in the future

Your information is being collected by Aberdeenshire Council.

The Legal Basis for collecting the information is: Task carried out in the Public Interest

Your information will be shared with the following recipients or categories of recipient:

*Aberdeenshire Council Change Manager, (Family Wellbeing Support) and associated Employees providing Administration Support*

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

*Not applicable*

The retention period for the data is:

*For a period of 6 months*

The following automated decision-making, including profiling, will be undertaken:



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*Not Applicable*

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.