



From mountain to sea

Privacy Notice – Provision of Childcare Provider Information

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

- To enable contact to be made with childminders and potential childminders to support the provision of relevant information in relation to set up, concerns and queries.
- To ensure Aberdeenshire Early Learning & Childcare team has an awareness of potential childminders to enable the support of any future developments where a need is identified.
- To enable us to seek feedback from childminders and potential childminders for evaluation and improvement purposes.

Your information is being collected by Aberdeenshire Council.

The Legal Basis for collecting the information is:

Personal Data	
Public Task (Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller)	X

Your information will be shared with the following recipients or categories of recipient:

Aberdeenshire Council Early Learning and Childcare Team (where relevant) Aberdeenshire Council Employability Team
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The retention period for the data is:

In line with the Scottish Council on Archives retention guidelines https://www.scottisharchives.org.uk/resources/scars/

Please note that you have the following rights:

- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
 - (i) Performance of a Public Task; or
 - (ii) Legitimate Interests.
- to request rectification or erasure of your personal data, as so far as the legislation permits.