



From mountain to sea

## Privacy Notice – Parent Councils

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- To allow Aberdeenshire Council to pay Parent Council Funding to each Parent Council
- To allow Aberdeenshire Council to share relevant information about Parental Engagement training and events with Parent Councils

Your information is:

Being collected by Aberdeenshire Council
Has been provided to Aberdeenshire Council by [Christine McLennan]

*Please pick the applicable option*

The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Consent		The data subject has given explicit <b>consent</b> to the processing	
Performance of a Contract		Processing is necessary for the purposes of carrying out the obligations of the controller or of the data subject in the field of <b>employment, and social security and social protection law</b>	
Legal Obligations	X		
Vital Interests		Processing is necessary to protect the <b>vital interests</b> of the data subject or of another natural person where the data subject is physically or legally incapable of giving consent	



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Task carried out in the Public Interest		Processing relates to personal data which are made <b>public</b> by the data subject	
Legitimate Interests <sup>1</sup>		Processing is necessary for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity	
		Processing is necessary for reasons of <b>substantial public interest</b>	
		Processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of <b>health or social care</b> or treatment, or the management of health or social care systems	
		Processing is necessary for reasons of public interest in the area of <b>public health</b>	
		Processing is necessary for archiving purposes in the <b>public interest</b> , scientific or historical research purposes or statistical purposes	

*Please tick all that apply*

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

Failure to provide information means that your Parent Council will not be able to receive Aberdeenshire Council funding. It is a Legal obligation for Aberdeenshire Council to provide funding and support for Parent Councils under the Scottish Schools (Parental Involvement) Act 2006.

Your information will be shared with the following recipients or categories of recipient:

CONNECT (formerly known as SPTC); National Parent Forum Scotland; school staff for the purpose of issuing communications eg: agenda, minutes and general information about the work of the parent council. (This could take the form of paper copies going home with pupils or being posted on school notice boards).

<sup>1</sup> Please see the Privacy Notice Guidance for details of limited use of this ground for processing personal data



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Your information will be transferred to or stored in the following countries and the following safeguards are in place:

“Not applicable”.

The retention period for the data is:

Information will be retained as long as parents are members of the Parent Council.

The following automated decision-making, including profiling, will be undertaken:

“Not applicable”.

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner’s Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.