



From mountain to sea

# Privacy Notice – Empty Property Matchmaker Scheme

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- To register your interest in Aberdeenshire Council's Empty Property Matchmaker Scheme. All details on this form will be included/contained on a database specifically held and used for empty property matchmaking purposes by Aberdeenshire Council.

Your information is:

Being collected by Aberdeenshire Council

The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Consent	X	The data subject has given explicit <b>consent</b> to the processing	
Performance of a Contract		Processing is necessary for the purposes of carrying out the obligations of the controller or of the data subject in the field of <b>employment, and social security and social protection law</b>	
Legal Obligations		Processing is necessary to protect the <b>vital interests</b> of the data subject or of another natural person where the data subject is	



**From mountain to sea**

		physically or legally incapable of giving consent	
Vital Interests		Processing relates to personal data which are made <b>public</b> by the data subject	
Task carried out in the Public Interest		Processing is necessary for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity	
Legitimate Interests <sup>1</sup>		Processing is necessary for reasons of <b>substantial public interest</b>	
		Processing is necessary for legitimate activities with appropriate safeguards by a foundation, association or any other not-for-profit body with a political, philosophical, religious or trade union aim and on condition that the processing relates solely to the members or to former members of the body or to persons who have regular contact with its connections with its purposes and that the personal data are not disclosed outside that body without the consent of the individuals	
		Processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of <b>health or social care</b> or treatment, or the management of health or social care systems	
		Processing is necessary for reasons of public interest in the area of <b>public health</b>	
		Processing is necessary for archiving purposes in the <b>public interest</b> , scientific or historical research purposes or statistical purposes	

*Please tick all that apply*

---



## From mountain to sea

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

***Not Applicable***

Your information will be shared with the following recipients or categories of recipient:

Your information will be shared only with those relevant buyers or sellers who have registered on the scheme and noted an interest in potentially purchasing or selling an empty property. The information shared will be: contact names, telephone numbers, email addresses and general information about the property. This information is not shared with third purposes.

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

***Not Applicable***

The retention period for the data is:

We are required under UK tax law to keep your basic personal data (name, address, contact details) for a minimum of 6 years after which time it will be destroyed. However, We will review this list on an annual basis to ensure that the information held is up to date. If you are no longer interested in the Empty Property Matchmaker Scheme within Aberdeenshire your details will be deleted from the database. Alternatively, you can ask for your details to be deleted at any time.

The following automated decision-making, including profiling, will be undertaken:

***Not Applicable***



## From mountain to sea

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.

Where the Legal Basis for processing is Consent, please confirm that you have been provided:

- why your information is being collected;
- the purposes for your information being collected;
- full information about the intended processing;
- details of any sharing of your information;
- details of the security for transferring your information to any country outside the EEA;
- the applicable retention period;
- details of any automated decision-making or profiling applied to your information; and
- details of your rights.



## From mountain to sea

I understand that I have the right to withdraw this consent at any time by contacting  
[unsubscribeemptyhome@aberdeenshire.gov.uk](mailto:unsubscribeemptyhome@aberdeenshire.gov.uk)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

