

## EQUALITY IMPACT ASSESSMENT

Stage 1: Sport and Physical Strategic Review leading to a potential budget saving.	
Service	Education, Learning and Leisure
Section	Live Life Aberdeenshire
Title of the activity etc.	Live Life Aberdeenshire – Review of pricing within Sports Facilities (as agreed in Feb 2017)
Aims of the activity	To maximise income generation whilst ensuring our facilities are accessible to our residents. Ensure that concession pricing is set at a level that ensures price is not a barrier to access for low income groups.
Author(s) & Title(s)	Tim Stephen, SM Facilities and Funding

Stage 2: List the evidence that has been used in this assessment.	
Internal data (customer satisfaction surveys; equality monitoring data; customer complaints).	<ul style="list-style-type: none"> <li>• Usage information</li> <li>• Annual Review of impact of price changes</li> <li>• Customer Feedback</li> </ul>
Internal consultation with staff and other services affected.	<ul style="list-style-type: none"> <li>• Formal Feedback on price impacts from facility staff</li> </ul> <p>Data from the following that was carried out in 2017.</p> <ul style="list-style-type: none"> <li>• Councillor Workshops</li> <li>• CLD staff</li> <li>• NHS Grampian</li> <li>• Corporate Business Service Support officers</li> <li>• Gypsy and Travellers officer</li> <li>• Housing Benefit officers</li> <li>• Community Engagement Officers</li> <li>• Corporate Communications</li> </ul>

<p>External consultation (partner organisations, community groups, and councils).</p>	<p>In the original exercise (2017) consultation was undertaken with</p> <ul style="list-style-type: none"> <li>• Budget simulator online tool</li> <li>• Community engagement events have been undertaken as part of a wider exercise.</li> <li>• Third sector providers have been engaged with as part of a wider engagement exercise.</li> <li>• Senior officers participate in project groups (for example regional health forum). A specific workshop with Health has also been facilitated.</li> <li>• Consultation with local sports council and Community Sports Hubs has been undertaken – results pending</li> <li>• A major public engagement exercise is currently underway, which when analysed will give us extremely useful information.</li> <li>• Clubs, Societies and Community councils are also in the process of being engaged.</li> <li>• Local councillors have been engaged outwith of the formal governance process.</li> </ul> <p>In addition to the above, care has been taken to speak to ‘frontline’ staff for feedback direct from customers and there have been specific engagement exercises in the last two years with particular groups (e.g Swim Clubs / Basketball)</p>
<p>External data (census, available statistics).</p>	<ul style="list-style-type: none"> <li>• APSE Benchmarking data – UK wide</li> <li>• Demographic information – especially as regards school role predictions.</li> <li>• Sport Scotland Pricing data</li> </ul>
<p>Other (general information as appropriate).</p>	<ul style="list-style-type: none"> <li>• Key minority groups were identified at the beginning of the process (2017) and incorporated into the consultation and communications plan.</li> </ul>

Stage 3: Evidence Gaps.	
<p>Are there any gaps in the information you currently hold?</p>	<p>No.</p>

Stage 4: Measures to fill the evidence gaps.		
<p>What measures will be taken to fill the information gaps before the activity is implemented? These should be included in the action plan at the back of this form.</p>	<p>Measures:</p>	<p>Timescale:</p>
	<p>Ongoing consultation with groups that highlighted a particular issue with new prices .</p>	<p>Ongoing</p>


Stage 5: Are there potential impacts on protected groups? Please complete for each protected group by inserting "yes" in the applicable box/boxes below.

	Positive	Negative	Neutral	Unknown
Age – Younger		Yes		
Age – Older		Yes		
Disability			Neutral	
Race – (includes Gypsy Travellers)			Neutral	
Religion or Belief			Neutral	
Sex (Gender – male/female)			Neutral	
Pregnancy and maternity		Yes		
Sexual orientation – (includes Lesbian/ Gay/Bisexual)			Neutral	
Gender reassignment – (includes Transgender)			Neutral	
Marriage and Civil Partnership			Neutral	

Stage 6: What are the positive and negative impacts?

Impacts.	Positive (describe the impact for each of the protected characteristics affected)	Negative (describe the impact for each of the protected characteristics affected)
Please detail the potential positive and/or negative		Young People. Increased prices caused by ongoing price increases to be applied in 19/20

impacts on those with protected characteristics you have highlighted above. Detail the impacts and describe those affected.		Older People. Removal of automatic age concessionary discount means that people 60+ not on low incomes will incur a price rise in 19/20.
	All other protected groups will be affected equally. In addition there will be no negative impacts experienced because of protected characteristics	All other protected groups will be affected equally. In addition there will be no negative impacts experienced because of protected characteristics
		Family groups (pregnancy and maternity) may find prices increasing due to additional charges for young people and family tickets

**Stage 7: Have any of the affected groups been consulted?**

If yes, please give details of how this was done and what the results were. If no, how have you ensured that you can make an informed decision about mitigating steps?

Yes - through generic ongoing market feedback

This was part of an externally undertaken major consultation in 2016, prior to the phased implementation of the original price increases.

**Stage 8: What mitigating steps will be taken to remove or reduce negative impacts?**

These should be included in any action plan at the back of this form.	Mitigating Steps	Timescale
	Retain membership packages that allow people who only use specific services pay a reduced fee	Commenced April 17, will continue with no major uplift in price
	Taster sessions and promotional sessions held on an ongoing basis	Ongoing from April 2019
	Information will be provided to users to enable them to clearly see the best value access package for their type of use.	Ongoing
	Consideration currently being given to adapting 'phase' 3 of price increases to minimise impacts on young people, people 60+ and families	Consideration being given - decision expected mid Feb 2019.
	Concessions, though restricted – continue to be targeted at low income groups and will only go up by inflation	April 1, 2019

	Some changes will be made where ongoing consultation has identified that increased prices will have an adverse impact on particular groups. I.e. club price rises will go up in August	Aug 2019
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**Stage 9: What steps can be taken to promote good relations between various groups?**

These should be included in the action plan.	Publicise prices clearly – and emphasise the relative economies of direct debit payment as the cheaper access option  Ongoing contact with key groups (swim clubs and the local Sports Council)
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**Stage 10: How does the policy/activity create opportunities for advancing equality of opportunity?**

<p>Groups and individuals on low incomes will be able to access facilities at a heavily discounted rate.</p> <p>Officers will provide targeted activities aimed at particular groups at particular times and use delegated authority to charge bespoke pricing.</p> <p>Ensuring the service delivers on budget will aid the future sustainability of the service.</p>
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**Stage 11: What equality monitoring arrangements will be put in place?**

These should be included in any action plan (for example customer satisfaction questionnaires).	Service proposes to gather usage information through our till system to compare usage patterns.  There is ongoing customer consultation on all aspects of leisure services including charges.
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**Stage 12: What is the outcome of the Assessment?**

Please complete the appropriate box/boxes	1	No negative impacts have been identified –please explain.
	Not relevant	
	2	Negative Impacts have been identified, these can be mitigated – please explain. * Please fill in Stage 13 if this option is chosen.
	This is particularly pertinent to: Older people – who will no longer obtain a concession based purely on age.  Younger people – who will obtain a reduced level of concession.	
	3	The activity will have negative impacts which cannot be mitigated fully – please explain. * Please fill in Stage 13 if this option is chosen

	<p>.A range of negative impacts have been identified, caused primarily as a result of certain groups having to pay increased price for access to facilities.</p>
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\* Stage 13: Set out the justification that the activity can and should go ahead despite the negative impact.

The existing price structure still ensure users access services at a subsidised rate (typically 60% of the cost). Those on low incomes in particular benefit from these prices

Wider community consultation on the budget has already highlighted that when given a choice between paying more to retain services or keeping prices the same and reducing services – the public advocate the former.

Stage 14: Sign off and authorisation.

Sign off and authorisation.	1) Service and Team	Education, Learning and Leisure		
	2) Title of Policy/Activity	Sport & Physical Activity Strategic Review		
	3) <b>Authors:</b> I/We have completed the equality impact assessment for this policy/activity.	Name: Tim Stephen Position: SM – facilities and Funding Date: 1 Feb 2019 Signature:	Name: Position: Date: Signature:	
		Name: Position: Date: Signature:	Name: Position: Date: Signature:	
	4) Consultation with Service Manager	Name: Claire Thomson Date: 01/02/2019		
	5) Authorisation by Director or Head of Service	Name: Laurence Findlay Position: Director of ECS Date: Feb 1 2019	Name: Position: Date:	
	6) If the EIA relates to a matter that has to go before a Committee, Committee report author sends the Committee Report and this form, and any supporting assessment documents, to the Officers responsible for monitoring and the Committee Officer of the relevant Committee. e.g. Social Work and Housing Committee.	Date:		
	7) EIA author sends a copy of the finalised form to: eia@abdnshire	Date:		
(Equalities team to complete) Has the completed form been published on the website? YES/NO			Date:	




