

# Data Privacy Notice

## Banff and Buchan Area Team - Information Sharing

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY. Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- **to share local information about services, opportunities and events and community resilience information of relevance to the Banff and Buchan area of Aberdeenshire with local stakeholders.**

Your information is being collected by Aberdeenshire Council. The Legal Basis for collecting the information is:

- **Personal Data. Consent: the individual has given clear consent for you to process their personal data for a specific purpose.**

Your information will be shared with the following recipients or categories of recipient:

- **Aberdeenshire Council colleagues for administrative purposes.**

The retention period for the data is:

- **Until recipients unsubscribe, and,**
- **In terms of community resilience contacts, contact details will be checked and updated annually (every September).**

The following automated decision-making, including profiling, will be undertaken:

- **E-Bulletin readership analysis etc.**

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - Performance of a Public Task; or
  - Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - Consent; or
  - Performance of a Contract;
- to data portability, where the legal basis specified above is:
  - to request rectification or erasure of your personal data, as so far as the legislation permits.

You can ask about privacy rights or make a request about personal information by contacting Aberdeenshire Council's Data Protection Officer in the following ways:

**Email:** [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

**Post:** Town House, 34 Low Street, Banff, AB45 1AY

If are dissatisfied with the way Aberdeenshire Council has handled your personal information or dealt with your data protection issue, you have the right to lodge a complaint with the Information Commissioner. The Information Commissioner's Office can be contacted via their website at [www.ico.org.uk/concerns/](http://www.ico.org.uk/concerns/)