



From mountain to sea

Privacy Notice

Low Cost Shared Equity Application

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

- To determine your eligibility to purchase a property under the Low Cost Shared Equity Scheme and to identify the appropriate applicant for nomination.
- To allow Aberdeenshire Council to audit, monitor and otherwise evaluate the scheme.

Your information is:

Being collected by Aberdeenshire Council	X
Has been provided to Aberdeenshire Council by relevant third parties to verify information given.	X

Please pick the applicable option

The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Consent		The data subject has given explicit consent to the processing	
Performance of a Contract	X	Processing is necessary for the purposes of carrying out the obligations of the controller or of the data subject in the field of employment, social security social protection law	
Legal Obligations			
Vital Interests		Processing is necessary to protect the vital interests of the data subject or of another natural person where the data subject is physically or legally incapable of giving consent	
Task carried out in the Public Interest		Processing relates to personal data which are made public by the data subject	
Legitimate Interests ¹		Processing is necessary for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity	



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	Processing is necessary for reasons of substantial public interest	
	Processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment, or the management of health or social care systems	
	Processing is necessary for reasons of public interest in the area of public health	
	Processing is necessary for archiving purposes in the public interest , scientific or historical research purposes or statistical purposes	

Please tick all that apply

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

The information requested is required to determine your eligibility for the Low Cost Shared Equity Scheme. Without this information the Council would not be able to identify the appropriate application for nomination. You would not be able to purchase a home under the scheme.

Your information will be shared with the following recipients or categories of recipient:

Other council departments for the purpose of verifying information submitted in support of your application for Low Cost Shared Equity. Contact details including name, address and contact telephone number will be shared with the developer or current owner of a Low Cost Shared Equity property to allow them to contact you with a view to progressing the sale should you be nominated.

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Please list any countries to which the data will be transferred and stored or state "Not applicable". Where data is transferred abroad, details of the safeguards in place must be stated e.g. Privacy Shield compliant organisation, Country deemed "Safe" by European Commission, etc.

The retention period for the data is:

6 months if application is unsuccessful. If the application is successful we will delete the details 6 months after the nominated person no longer has an interest in the property.



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The following automated decision-making, including profiling, will be undertaken:

Automated decision making or profiling is not undertaken by Aberdeenshire Council

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to data portability, where the legal basis specified above is:
 - (i) Consent; or
 - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.