



From mountain to sea

Privacy Notice

Private Sector Housing – Landlords – Private Landlord Forum

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

Aberdeenshire will be gathering information from the attendees of a scheduled Teams Webinar. Their email address will be used to contact them after the event with a satisfaction survey. This will be in the form of a Microsoft Form.

Your information is:

Being collected by Aberdeenshire Council	<input type="checkbox"/>
Has been provided to Aberdeenshire Council by	N/A

Please pick the applicable option

The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Consent	<input checked="" type="checkbox"/>	The data subject has given explicit consent to the processing by agreeing to the terms and conditions on Teams	<input checked="" type="checkbox"/>

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

Your information will be shared with the following recipients or categories of recipient:

Aberdeen City Council – providing information relating to their landlords.

As a matter of principle, we do not make any recordings of the "Online Meetings". You may have the option of using the chat, question or survey functions in an "Online Meeting". In this context,



the text entries you make are processed in order to display them in the "Online Meeting" and, if necessary, to log them.

If consent is not provided, then access will not be provided to the webinar.

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Not Applicable

The retention period for the data is:

7 years

The following automated decision-making, including profiling, will be undertaken:

Not applicable

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to data portability, where the legal basis specified above is:
 - (i) Consent; or
 - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.