



From mountain to sea

# Privacy Notice

## Trade Waste Collection

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- To organise the collection and/or disposal and processing of Trade Waste and Trade Recycling and the collection of the payments due for the services provided.

Your information is:

Being collected by Aberdeenshire Council

The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Consent		The data subject has given explicit <b>consent</b> to the processing	
Performance of a Contract	√	Processing is necessary for the purposes of carrying out the obligations of the controller or of the data subject in the field of employment, social security social protection law	

*Please tick all that apply*

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

Trade Waste collection and/or disposal and processing cannot be arranged

Your information may be shared with the following recipients or categories of recipient:

- Outstanding payments – in the event of owing the Waste monies for any reason we would take appropriate action to recover the debt which may require sharing information with various external agencies including HM Revenue and Customs, National Fraud Initiative, Sheriff Officers and Debt Collection Agencies and Department of Work Pensions.
- We may also share this data with the Police and other Council departments.
- To enable us to hold and use your data within our Trade Waste System, data will also be shared with data processors of Whitespace, AWS and Redcentric.



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Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Not applicable

The retention period for the data is:

7 years from end of contract. (Or if legal action has been sought and a decree is granted, all information will be retained until the debt is paid in full.)

The following automated decision-making, including profiling, will be undertaken:

Not applicable

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.