



From mountain to sea

# Privacy Notice – Partner Providers

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

**Your information is being collected to use for the following purposes:**

- To ensure accurate census data regarding the provision of childcare is made available to the Scottish Government

**Your information is being collected by Aberdeenshire Council.**

**The Legal Basis for collecting the information is:**

Personal Data	Special categories of personal data		
Legal Obligation	X	Where processing of an individual's personal data is for the purpose of meeting a legal obligation of the data controller.	X

**Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:**

*Please detail the consequences of failure to provide the information or state "Not applicable".*

Failure to provide accurate information to the Scottish Government may detriment funding or other aspects of provision of service to the establishment.

**Your information will be shared with the following recipients or categories of recipient:**

*Please list recipients or categories of recipient here or state "Not applicable"*

- Education and Children's Services Early Years
- The Scottish Government
- SEEMiS

**The retention period for the data is:**

*Please state the retention period(s)*

5 years from the maximum school leaving age of the child, as required to by The Pupils' Educational Records (Scotland) Regulations 2003, unless we have a legal responsibility to keep the information for a longer period of time.



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**Please note that you have the following rights:**

- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to request rectification or erasure of your personal data, as so far as the legislation permits.