



From mountain to sea

Privacy Notice - ASPECTS

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AM.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

- Information is gathered about your child via referral and assessments to support the potential provision of ICT support or other in order to support access to their curriculum. This information is used to potentially offer ICT support to your child and or the school your child is attending.

The Legal Basis for collecting the information is:

Consent	X
Performance of a Contract	
Legal Obligations	
Vital Interests	
Task carried out in the Public Interest	
Legitimate Interests ¹	

Please tick all that apply

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

Not applicable

Your information will be shared with the following recipients or categories of recipient:

Not applicable

¹ Please see the Privacy Notice Guidance for details of limited use of this ground for processing personal data



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Your information will be transferred to or stored in the following countries and the following safeguards are in place:

Not applicable

The retention period for the data is:

Until the pupil, reaches the age of 21 years.

The following automated decision-making, including profiling, will be undertaken:

Not applicable

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office;
- to request access to your personal data;
- to data portability, where the legal basis specified above is:
 - (i) Consent; or
 - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.

Where the Legal Basis for processing is Consent, please confirm that you have been provided:

- why your information is being collected;
- the purposes for your information being collected;
- full information about the intended processing;
- details of any sharing of your information;
- details of the security for transferring your information to any country outside the EEA;
- the applicable retention period;
- details of any automated decision-making or profiling applied to your information; and
- details of your rights.

I _____ confirm that I have read and understood the Privacy Notice

I understand that I have the right to withdraw this consent at any time by contacting

aspects@aberdeenshire.gov.uk

Name

Date

Signature