



Aberdeenshire
Health & Social Care
Partnership

Aberdeenshire Mental Health Improvement and Wellbeing Service

What will happen with my information?

Any information received or shared regarding you, will be treated confidentially. Once the team have undertaken their assessment, this will be stored on our NHS encrypted systems and the Triangle Outcome Star Online System, also encrypted. If you are signposted to another service, this will be done with your consent and using agreed referral processes.

Personal data

The personal data processed in the provision of support to you will depend on the types of services you access, and you should consult the full privacy notices of NHS Grampian, Aberdeenshire Council or the third-sector organisations that are supporting you. However, for the purposes of this service, we will receive your identify information (name, address, contact number etc.) and a description of your circumstances so we can route you to the correct support. Depending upon the support you receive, your data will be stored within the systems of NHS Grampian and Triangle Outcome Star Online. The description of your circumstances may include some of your special category information such as your health information if that is relevant.

Data controller

The data controller for your information will vary according to the support you receive. For example, if you receive support from Aberdeenshire Council, they will control your data. The primary data controllers are likely to be Aberdeenshire Council or NHS Grampian. Please note that Council colleagues do not have direct access to your health information and health colleagues do not have direct access to your social care records. Access is mediated by a Council or NHS Grampian professional.

Lawful processing

We are processing your data further under the official authority of the Health Board or the local authority and because we are doing so for the provision of health or social care support to you. We may also process your data where we think it is necessary for the protection of life (vital interests) or further to legal obligations, legal claims, or research purposes (subject to strict safeguards).

We will retain your data according to the SCOTTISH GOVERNMENT RECORDS MANAGEMENT HEALTH AND SOCIAL CARE CODE OF PRACTICE (SCOTLAND) 2020 or successor code.

If you have any questions about lawful processing and/or retention of data, please contact gram.infogovernance@nhs.scot or dataprotection@aberdeenshire.gov.uk

Your rights

If you wish to update, access, erase, or limit or complain about the use of your personal data please let us know by emailing gram.infogovernance@nhs.scot or dataprotection@aberdeenshire.gov.uk

You may also wish to contact the Information Commissioner's Office <https://ico.org.uk/for-the-public/>