

THE SEA CADETS			Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT			SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2020			Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)				
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2020				
Unit Name: Fraserburgh		Charity No: SCO27652		
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR		LAST YEAR
		£		£
Notes				
REVENUE RECEIPTS –				
ANNUAL FUND/DIRECT GRANT - (restricted)		£4,426.00	£0.00	
OTHER GRANTS - (unrestricted)		£0.00	£0.00	
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00	
CADET CONTRIBUTIONS		£6,185.00	£0.00	
OTHER DONATIONS / LEGACIES		£2,500.00	£0.00	
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£16,664.44	£0.00	
OTHER CHARITABLE ACTIVITIES:				
COMPETITION RECEIPTS		£0.00	£0.00	
COURSE FEES		£0.00	£0.00	
SUNDRY SALES RECEIPTS		£0.00	£0.00	
BANK DEPOSIT INTEREST		£0.00	£0.00	
PROPERTY RENTS (includes any occasional)		£240.00	£0.00	
OTHER REVENUE RECEIPTS		£0.00	£0.00	
TOTAL REVENUE RECEIPTS		A	£30,015.44	£0.00
NON-REVENUE RECEIPTS –				
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£0.00	
TOTAL NON-REVENUE RECEIPTS		B	£0.00	£0.00
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)				
TOTAL RECEIPTS = A + B		C	£30,015.44	£0.00
Reconciliation:-				
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-				
- REVENUE ITEMS (= A – D from page AC2)		G	£8,561.01	£0.00
- NON-REVENUE ITEMS (= B – E from page AC2)		H	-£5,321.36	£0.00
- COMBINED (=G+H)			£3,239.65	£0.00
CASH/BANK BALANCE FROM LAST YEAR-END			£9,908.63	£0.00
CASH/BANK BALANCE AT THIS YEAR-END		2020	£13,148.28	£9,908.63
			AC1	

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Charity No: SCO27652

Fund-name/purpose (if not held for the Unit's general purposes):-

Notes

**THIS
YEAR
£**

**LAST
YEAR
£**

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS

COMPETITION COSTS

FUEL & TRAVEL COSTS

CATERING COSTS

TRAINING DELIVERY COSTS

ARTICLES PURCHASED FOR RESALE

£12,101.37 £0.00

£0.00 £0.00

£250.26 £0.00

£0.00 £0.00

£130.00 £0.00

£132.52 £0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX

HEAT, LIGHT & WATER

TELEPHONE & BROADBAND

RUNNING COST Inc POSTAGE, PRINTING & OTHER

£40.00 £0.00

£2,274.02 £0.00

£456.28 £0.00

£0.00 £0.00

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE

BOATS

VEHICLES

OTHER MISC EQUIPMENT

INSURANCE COSTS

BANK INTEREST & CHARGES

£0.00 £0.00

£561.06 £0.00

£1,011.62 £0.00

£71.00 £0.00

£1,186.30 £0.00

£0.00 £0.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION

FOR OTHER PROFESSIONAL FEES

FOR LEGAL ADVICE (for constitution or trustees)

OTHER REVENUE COSTS

£0.00 £0.00

£3,240.00 £0.00

£0.00 £0.00

£0.00 £0.00

TOTAL REVENUE PAYMENTS

D

£21,454.43 £0.00

NON-REVENUE PAYMENTS –

ASSETS

£5,321.36 £0.00

TOTAL NON-REVENUE

E

£5,321.36 £0.00

TOTAL PAYMENTS (=D+E)

F

£26,775.79 £0.00

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

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Jan-20

Unit Name: Fraserburgh

Charity No: SCO27652

Unit address (or address for correspondence):-

House name:	Sea Cadets
Street and No:	9 Balaclava Quay
Area or Estate:	Fraserburgh Harbour
Town/City:	Fraserburgh
County:	Aberdeenshire
Post Code:	AB43 9EB

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

Alan Forman		
Kevin Rae		
Susan Davidson		
Mary Jones		

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

Heather Davidson	Nicola Jane Wade	
Frances Thomson		
Nicola Johnson		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not*: Scotland]:-

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Nature and date of the Unit's constitution (governing document): Governed by Sea Cadet Standard Constitution

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-

Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-

To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-

This year the charity raised the funds for windsurfing equipment allowing expansion of the cadet experience, hosted an open air awareness and fundraiser Rockin The Broch and update the charity IT equipment. Cadets and volunteers are part of a thriving charity providing the best possible cadet experience.

Public Benefit

The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

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Unit Name: Fraserburgh

Charity No: SCO27652

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £13,148.00 33 months' on that basis.

The Unit holds NA in designated funds representing fixed assets needed for future activities and NA for future projects to be carried out in NA as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

NA

NA

NA

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-
None

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

NA

Date signed as authorised by the Unit's Management Committee:

30th December 2020

Unit Treasurer

Unit Chairman

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

Fraserburgh Sea Cadets

SC 027652

Report of the independent Examiner

Respective responsibilities of trustees and examiner

The charity trustees have requested an independent examination under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. It is my responsibility to examine the accounts under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination of the statement of account for the year ended 31 March 2020, no matter has come to my attention,

1. Which gives me reasonable cause to believe that in any material respect
 - Accounting records have not been kept in accordance with Section 44 (1)(a) of the Charities and Trustee Investments (Scotland) Act 2005 and Regulation 4 of the Charities Accounts (Scotland) Regulations 2006
 - The accounts do not accord with those records
 - The statement of account do not comply with any of the requirements of Regulation 9 of The Charities Accounts (Scotland) Regulations 2006
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NAME

Address

Signature

Date

