



From mountain to sea

Privacy Notice - Community Learning & Development Service – Longate Community Engagement

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY. Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected by Aberdeenshire Council to use for the following purposes:

- To provide information to inform work planning and to invite residents to future activities (in person or online), events or focus groups
- Anonymised responses will be collated and presented for residents to see
- Information may be shared with relevant CLD colleagues and partners who can provide services

The Legal Basis for collecting the information is:

Personal Data - Consent (The data subject has given explicit **consent** to the processing of their data)

The retention period for the data is:

Current year plus 1 from last engagement with participant

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to data portability, where the legal basis specified above is:
 - Consent; or
 - Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.