

Privacy Notice

Fairtrade Fortnight

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected to use for the following purposes:

- For participation in the Fairtrade Fortnight Quiz Competition with a chance to win a Fairtrade Goodies Hamper. First name and preferred contact details (telephone or email) only are required if you decide to enter the competition.

If selected as a winner you will be contacted by your preferred method to arrange for the Fairtrade Hamper to either be delivered or collected from a preferred venue in Aberdeenshire.

Your information is:

Being collected by Aberdeenshire Council	X
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The Legal Basis for collecting the information is:

Consent	X
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Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

N/A

Your information will be shared with the following recipients or categories of recipient:

N/A

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

N/A

The retention period for the data is:

This information will only be used to contact a winner/s after the draw is complete. All competition entries with personal information on them will be destroyed after a winner/s is confirmed. No personal data will be stored after the winner/s is confirmed.

The following automated decision-making, including profiling, will be undertaken:

N/A

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to data portability, where the legal basis specified above is:
 - (i) Consent; or
 - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.

Where the Legal Basis for processing is Consent, please confirm that you have been provided:

- why your information is being collected;
- the purposes for your information being collected;
- full information about the intended processing;
- details of any sharing of your information;
- details of the security for transferring your information to any country outside the EEA;
- the applicable retention period;
- details of any automated decision-making or profiling applied to your information; and
- details of your rights.

I understand that I have the right to withdraw this consent at any time by contacting

Claudia.Cowie@aberdeenshire.gov.uk

Name

Date

Signature