



From mountain to sea

# Privacy Notice

## Telematics

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is:

Being collected by Aberdeenshire Council	X
Has been provided to Aberdeenshire Council by UK Telematics	X

Your information is being collected to use for the following purposes:

- Promote Safe & Efficient driving by encouraging responsible and safe driving styles
- Assist with the improvement of resource programming

The information collected will:-

- Protect our drivers from false claims & allegations
- Provide a solution to support loan workers
- Identify who is driving which vehicle at any given time and to help prevent unauthorised driving of vehicles by drivers without the correct category entitlement on their licence
- Expedite the investigation of accidents & incidents
- Reduce the environmental impact of running a large fleet through improved vehicle utilization, reduced idling resulting in financial and environmental savings
- Monitor PTO connection of relevant
- Monitor Gritter activity during Winter periods
- Identify unauthorised journeys
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The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Legal Obligations	X		
Public Task	X		



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Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

*Support of Lone Workers. Working alone is not against the law however we need to comply with our legal duties under The Health & Safety at Work Act 1974 and The Management of H&S at Work Regulations 1999.*

Your information will be shared with the following recipients or categories of recipient:

*Applicable Services within the Council  
Our insurers, brokers and claims handling agents (where appropriate)*

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

*UK – Data is protected using GPG encryption and all UK Telematics servers are behind a Cisco ASA firewall*

The retention period for the data is:

*4 years (From 2018) + one extension year – length of contract with UK Telematics. Data would then be returned to Aberdeenshire Council*

The following automated decision-making, including profiling, will be undertaken:

*Not applicable*

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.