



From mountain to sea

# Privacy Notice Tree of Knowledge (Treehouse)

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes

- To access Treehouse online video application which provides a variety of materials to facilitate Health & Wellbeing
- To facilitate school learning, home learning and blended learning

Your information is:

Being collected by Aberdeenshire Council

The Legal Basis for collecting the information is:

Personal Data	
Consent	x

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

Not Applicable

Your information will be shared with the following recipients or categories of recipient:

Not Applicable

Your information will be transferred to or stored in the following countries and the following safeguards are in place:



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Information will not be transferred or stored outside the EEA

The retention period for the data is:

Data will be accessible for the duration of the current academic year, or the past six months, whichever is longest, at which stage all data is archived from live access.

Archived data will be deleted at regular intervals (24 months) so it will only be held for the minimum time required. At end of contract, Council data will be deleted after 30 days.

The following automated decision-making, including profiling, will be undertaken:

Not Applicable

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.



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Where the Legal Basis for processing is Consent, please confirm that you have been provided:

- why your information is being collected;
- the purposes for your information being collected;
- full information about the intended processing;
- details of any sharing of your information;
- details of the security for transferring your information to any country outside the EEA;
- the applicable retention period;
- details of any automated decision-making or profiling applied to your information; and
- details of your rights.

I understand that I have the right to withdraw this consent at any time by contacting

[education@aberdeenshire.gov.uk](mailto:education@aberdeenshire.gov.uk)

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Name

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Date

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Signature